
Portage County Combined General Health District

Advisory Council Meeting
March 19, 2008

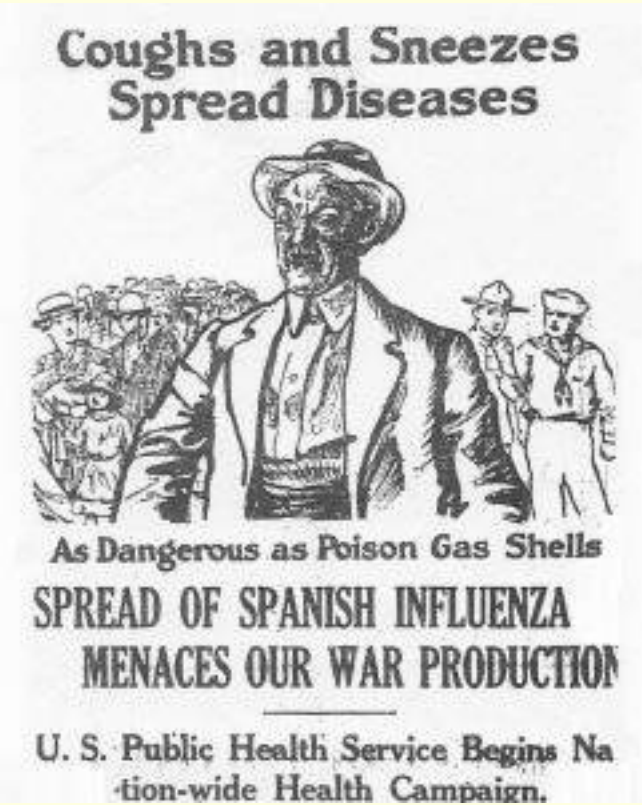
Birth of Local Health Departments

The passage of the Public Health Law of 1893 determined that each Township, Village, and City were to be considered a separate health district. Each health district was to determine how it would organize and manage public health issues. The 1917 smallpox epidemic and the worldwide influenza epidemic of 1917-1918 clearly demonstrated that the above structure was inadequate to control communicable diseases

Spanish Flu

1918 Flu Epidemic

World War I claimed an estimated 16 million lives. The influenza epidemic that swept the world in 1918 killed an estimated 50 million people. One fifth of the world's population was attacked by this deadly virus. Within months, it had killed more people than any other illness in recorded history.



Hughes Griswold Act

An Ohio State Board of Health was established in 1886. In 1917, the Board was abolished and the State Department of Health was created by the Hughes-Griswold Health Law. This legislation required that each of Ohio's 93 cities and 88 counties establish departments of health headed by medical professionals. Townships banded together in each county to form these health agencies. Prior to 1917, there were approximately **2,150 city and township health departments** headed by medically and non-medically trained political appointees.

What Have County Health Departments Done For You?

Many of the leading causes of premature death in the early 1900's were related to infectious and childhood diseases, poor sanitation and nutrition. Public Health agencies lead the efforts to eliminate or control these diseases and conditions to increase the life expectancy from 45 to over 76 years today. Researchers have credited 25 of these additional years of life expectancy to the prevention of diseases through safe food and water supplies, sanitation, nutrition, vaccines, and antibiotics.

Public Health Achievements

- Vaccination
eradication of smallpox; elimination of poliomyelitis in the Americas; and control of measles, rubella, tetanus, diphtheria, Haemophilus influenzae type b, and other infectious diseases in the United States and other parts of the world.
- Motor-vehicle safety
- Safer workplaces
- Control of infectious diseases
- Decline in deaths from coronary heart disease and stroke
- Safer and healthier foods
- Healthier mothers and babies
- Family planning
- Fluoridation of drinking water
- Recognition of tobacco use as a health hazard

Statewide Health District Funding

- In 2007 the Ohio Health Commissioners Association conducted a statewide financial and salary survey. 68 health districts responded. 37 of the 68 receive inside millage to support their health district. (54%).
- Of all reporting health districts of similar size throughout the State. Portage County Health District has the lowest budget and smallest staff.
- Portage Co. - Budget-\$1,952,000 – staff – 21, population 112,174.

N.E. District Health Districts of Similar Size Based on Population

County	Pop	Levy	Union	Budget
Lorain Co.	135,000	1.0	no	\$7,400,000
Mahoning Co.	163,480	0.1	yes	\$5,387,000
Medina Co.	167,000	1.0	no	\$8,250,000
Portage Co.	112,174	0.4	no	\$1,952,000
Trumbull Co.	146,439	no	yes	\$3,567,601
Wayne Co	113,000	no	no	\$2,494,141

Similar Size N.E. Health Districts and Adjacent Health District Financial Support

County	Budget	Levy	Inside Millage
Lorain Co.	\$7,400,00	1.0 \$4,000,000	\$546,000 (.28 mil)
Mahoning Co.	\$5,387,000	0.1 \$200,000 (TB levy)	\$1,000,000 (.28mil)
Medina Co.	\$8,250,00	1.0 \$2,500,000 (0.7mil,0.3mil)	none- Trustees participate in levy campaign
Portage Co.	\$1,952,000	0.4 \$257,348	none
Trumbull Co.	\$3,567,601	none	\$300,000 (.15mil), \$250,000 C&D LF
Wayne Co	\$2,494,141	none	\$500,000
Stark Co.	\$6,244,745	none	\$1,329,000 (3 to 4% increase yearly)
Summit Co.	\$11,448,294	none	\$3,000,000 (.334mil) has been as high as .4 mil
Geauga Co.	\$2,939,343	0.2mil \$439,000	none – Trustees have passed motion to purchase signs for upcoming HD levy and will assist with levy

Trustee Charge Back History

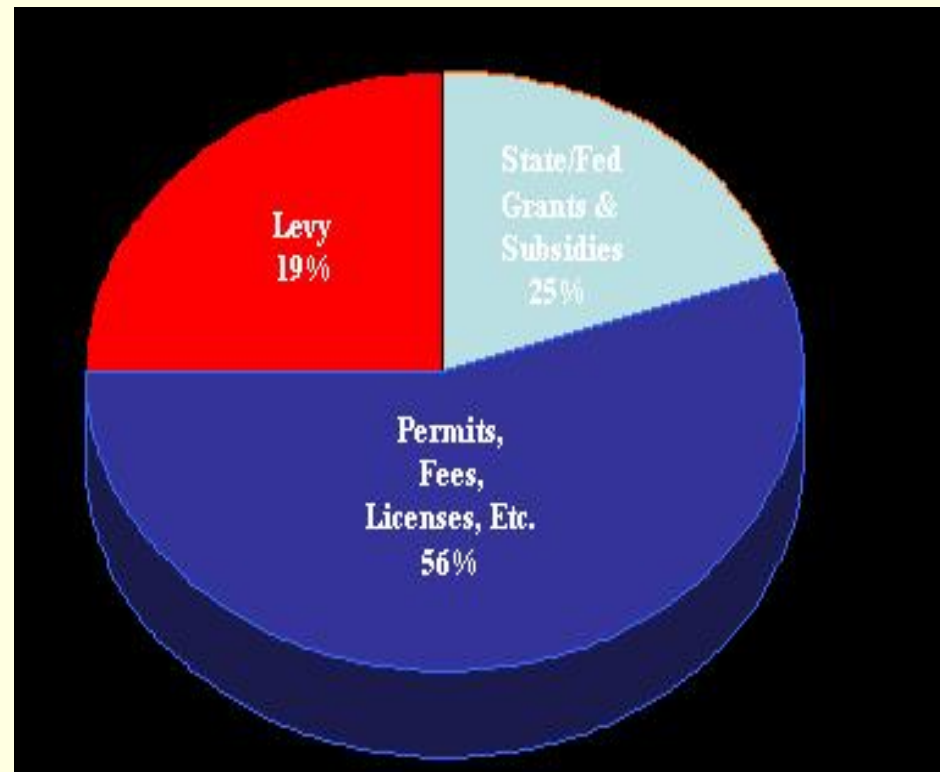
Year	% Budget Trustee Funded	Other Income
1921 - 1934	66% - 77%	
1935 - 1945	81% - 87%	
1946 - 1950	27% - 43%	Fed/State Grants
1951 - 1955	56% - 61%	Permit Fees begin
1956 - 1966	6% - 11%	Levy Funds
1990 - 1991	7%	
1992	2%	
2009 (Request)	7.8%	\$163,523.00

PCHD Funding

Property tax passed in 1956 (19%)

Permits and fees from inspections & construction activity (56%)

State & federal grants/subsidies (25%)



Levy Revenue

2007 Levy Revenue total: \$ 325,447.00

Aurora, Streetsboro: \$ 103,235.00

Townships and Villages: \$ 222,212.00

Levy Revenue

Levy Revenue received in 2007	\$325,447.00
Levy Certification for 2008 / 2009 Budget	\$257,348.00
Decrease projected for both 2008/2009	(\$68,099.00)

Household Sewage Disposal System Permits

2005 Household Septic Permits	432
2006 Household Septic Permits	443
2007 Household Septic Permits	159

284 fewer systems in 2007 than 2006
Septic Permit \$675.00

Annual decrease projected for 2008 and 2009
(\$191,700.00)

Public Health Infrastructure Grant Pandemic Flu Grant

2007 Revenue (actual)	\$206,670.00
2008 Revenue (proposed)	\$ 171,500.00
2009 Revenue (proposed)	\$ 99,000.00
2008 Decrease projected by Ohio Department of Health instructions	(\$35,170.00)
2009 Decrease projected per Ohio Department of Health Instructions:	(\$107,670.00)

Revenue Decrease Reflected in 2009

Budget

2008

\$294,969.00

2009

\$367,469.00

2 year total loss

\$662,438.00

Portage County Health District Levy History

**Health Levy has appeared on the ballot
37 Times
since November 1955**

1. .4 mil Levy approved 1955
2. Levy renewal attempts 9 times (approved 1st ballot 8 times/1 loss)
3. Replacement attempts 3 times (all failed)
4. Renewal .4mil and additional .2mil 1 attempt (failed)
5. Additional Levy attempts .1 mil - .6 mil 24 attempts (all failed)

N.E. District Health Districts of Similar Size Based on Population Staffing

County	F/T	P/T
Lorain Co.	53	14
Mahoning Co.	52	11
Medina Co.	56	24
Portage Co.	22	1 (2 Contract School Nurses)
Trumbull Co.	28	1
Wayne Co	29	11
Geauga Co (90,895)	34	1

Dr. Angela DeJulius MD, MPH

Medical Director

- **Provides Medical Direction to Health Department**
- **Writes Standing Orders for Immunization Clinic and Travel Clinics**
- **Provides prescription orders for Anti-Malaria prophylaxis for Travel clinic**
- **Provides medical guidance for emergency preparedness planning**
- **Serves as Medical Advisor for public health emergencies**
- **Provides Standing orders for County School Nurses**
- **Provides AED Medical Direction to County Schools and County facilities**
- **Member of Healthy Communities Partnership (HCP)**
- **Provides Leadership and direction for MRSA Task Force and Influenza Vaccine Collaborative**
- **Responsible for Physician Newsletter content and oversight.**
- **Medical decisions regarding isolation and quarantine;**

Dr. Angela DeJulius MD, MPH

Medical Director

- **Consultation with school nurses as needed;**
- **Liaison with medical providers (including newsletter);**
- **Oversight of communicable disease investigation;**
- **Tuberculosis control program;**
- **Rabies prophylaxis program (Human)**
- **Maintains State Board of Pharmacy certificate for distribution of drugs**
- **Maintains CLIA (lab) certification**
- **Maintain Medicaid/Medicare provider status**
- **Assist HC and DON with needs assessment and program development**
- **Reports to BOH monthly**
- **Attends at least one statewide conference annually**

Nursing Services- Kelly Engelhart RN, BSN Director

- **Provides supervision of all Nursing Services Programs including: Infectious Diseases, Immunizations, Travel Clinics, Health Risk Assessment (Wellness Program), Nursing training and educational programs**
- **Works collaboratively with Medical Director for medical guidance and medical supervision of necessary nursing services**
 - **Provides Grant Management oversight**
- **Writes Emergency preparedness plans for public health response in county**
- **Conducts emergency response trainings**
- **Co-Chair of Regional Mass Dispensing Committee**
- **Chairman of Portage County Immunization Coalition**
 - **Member of Portage County Healthy Communities Partnership**
- **Enhances existing partnerships to promote public health (nursing)**
- **Build Coalitions and constituencies that promote public health mission**
- **Provides leadership and direction of nursing division**
- **Conducts strategic plan for nursing division**
- **Writes policy and procedure for nursing services**

Nursing Services-Kim Villers RN, BSN

- **Primary coordinator of Public Health Infrastructure Grant (PHI)**
- **Chairman of county Medical Subcommittee**
- **Chairman of county Volunteer Management workgroup**
- **Infectious disease surveillance, reporting and investigation**
- **TB and HIV investigation and reporting**
- **Administers childhood and adolescent immunizations**
- **Administers adult immunizations**
- **Conducts International Travel Consultations and administers travel immunizations.**
- **Conducts Health Risk Assessment to county employees and general public**
- **Provides medical training to community agencies and business; TB, Blood Borne Pathogens**
- **Conducts employee physical examinations through contract with PPIC**
- **Provides emergency first aid to Administrative Building staff and public**
- **Responds and Participates on Emergency Response Team**
- **Chairman of county Medical Subcommittee**

Nursing Services - Rosemary Ferraro RN, BSN

- **Primary Coordinator for Immunization Action Plan Grant (IAP)**
- **Conducts physician office immunization assessments**
- **Conducts physician office immunization training & education**
- **Infectious disease surveillance, reporting and investigation**
- **TB and HIV investigation and reporting**
- **Administers childhood and adolescent immunizations**
- **Administers adult immunizations**
- **Conducts International Travel Consultations and administers travel immunizations.**
- **Conducts Health Risk Assessment to county employees and general public**
- **Provides medical training to community agencies and business; TB, Blood Borne Pathogens**
- **Conducts employee physical examinations through contract with PPIC**
- **Provides emergency first aid to Administrative Building staff and public**
- **Responds and Participates on Emergency Response Team**

Nursing Services - Sarah Hallsy, Med, CHES

Health Educator

- **Facilitates Pandemic Influenza Awareness level training to public, businesses, schools**
- **Coordinates Public Health Response Team training**
- **Conducts emergency response team training**
- **Participates in NECO PIO workgroup**
- **Coordinates School Health Meetings**
- **Coordinates county educational collaborative**
- **MRSA Task Force and subcommittee educational workgroup**
- **Influenza Vaccine Collaborative**
- **Facilitates partnership with KSU college of Health Education/Health Promotion**
- **Is the media contact for press release and educational material development**
- **Assists Medical Director with formatting and writing Physician's Newsletter**
- **Provides the department with evaluation analysis**
- **Responds and Participates on Emergency Response Team**
- **Member of Portage County Safe Communities Coalition**

Kathy Egan, Clerk 2

Primary data entry clerk for immunization vaccine administration and tracking through local system (HDIS) and state system (Impact SIIIS)

Primary data entry clerk for infectious disease reporting through state wide system (ODRS)

Primary contact for animal bite reporting and animal quarantine follow up

Primary clerk for nursing services billing including: Medicaid, Medicare, agency billing and contractual billing

Primary clerk for tracking finances related to Nursing Service

Handles immunization record requests

Handles animal bite record releases

Nursing Services

Debbie Schafer RN, BSN - Patricia Overfield RN, BSN
P/T Contract Kent Roosevelt High School

Provide school nursing services to Kent
Roosevelt High School under contract
From Kent City School District

Kent State University Intern
Bachelors of Science in Health Education
Amanda Raines January 1- April 15, 360 hrs.

- 1. Coordinate focus groups in conjunction with D. McClintock's leadership project**
- 2. Assist me with coordinating the marketing activities for both undergrad and graduate assignments: brochures, fact sheets, dvd's and press conference**
- 3. Developed the Nursing Services International Travel Clinic brochure**
- 4. presented to a community senior group about health literacy- Talking with Your Doctor-helped seniors to understand medical information such as diabetes and high blood pressure.**
- 5. Assists health educator with coordinating the MRSA Education Outreach Workgroup and School Nurses meetings.**
- 6. Attends other meetings and functions as part of her experiential activities, such as PIO Workgroup meetings, MRC Training with Kim, and Public Health 7. Emergency Response Trainings.**

Environmental Health Services

Loyd Groves - Director

- 1. Responsible for supervision and administration for the 6 member, 18 program EH Services**
- 2. Akron Regional Air Quality Management District Advisory Board representative for Portage County**
- 3. Represents PCHD on NEFCO Environmental Resources committee (ERTAC)**
- 4. Represents PCHD on County Storm Water Task Force**
- 5. Conducts annual compliance inspections for all household sewage treatment system variances**
- 6. Provides emergency response support for bioterrorism needs**
- 7. Coordinates environmental site assessment request for information from environmental consultants**

Environmental Health Services

Adam Harris BS, RS

- 1. Inspect landfills/disposal sites (open and closed)**
- 2. All solid waste related work**
- 3. Animal head removal for rabies testing**
- 4. Solid waste nuisance complaints**
- 5. Animal nuisance complaints**
- 6. Mosquito trapping**
- 7. C & D (Construction & Demolition) Debris**
- 8. Garbage haulers**

Environmental Health Services

Ken Dye, Certified Plumbing Inspector

Journeyman Plumber – 40 years

- 1. Inspects residential plumbing systems**
- 2. Inspects commercial plumbing systems**
- 3. Reviews and approves commercial and residential Plumbing plans.**
- 4. Assist Environmental services as needed**

Environmental Health Services

Beth Ahrens BS, RS

- 1. Food service program**
- 2. Animal head removal for rabies testing**

Environmental Health Services

Domenica McClintock MPH, BS, RS

- 1. Site and soil evaluations for sewage systems for new lots and replacement systems**
- 2. Sewage system layout plan review: maps and on-site stakes**
- 3. Off-lot discharge system permit preparations**
- 4. NPDES permit applications**
- 5. Food Establishments**

Environmental Health Services

Jack Madved BS, RS

- 1. Schools**
- 2. Mobile home parks**
- 3. Swimming pools**
- 4. Beaches**
- 5. Camps**
- 6. Jail inspections**
- 7. Home condemnations with township officials**
- 8. Lead Environmental Inspections**
- 9. Water well driller inspections**
- 10. Well Permits**

Environmental Health Services

Kevin Watson BS, RS

- 1. Nuisance complaints**
- 2. Site and soil evaluations for sewage systems for new lots and replacement systems**
- 3. Sewage system layout plan review: maps and on-site stakes**
- 4. Off-lot discharge system permit preparation**
- 5. NPDES permit applications (National Pollution Discharge Elimination System)**

Environmental Health Services

Richard Lashley BS, RS

- 1. House Bill 110 program**
- 2. Disaster planning**

Environmental Health Services

Stanley Carlisle MPH, BS, RS

- 1. Inspect new sewage system installations**
- 2. Aeration annual inspection (pre-2007 systems)**
- 3. Maintenance permit program (sewage systems)**
- 4. Permit to Use Existing Sewage System for Building Department Permits**
- 5. 12 month reinspection of new sewage systems**
- 6. NPDES permit renewal**
- 7. Service contract renewal for NPDES systems**
- 8. Hotel / motel inspections**

Environmental Health Services

Tom Brannon, Environmental Tech

- 1. Water sampling (Chemical and Bacterial)**
- 2. Home sale inspections (Includes nitrate testing and water flow rates)**
- 3. Private water system inspections of new wells, cisterns, hauled water storage tanks**
- 4. Confirm dog quarantine and animal health after bite report**
- 5. Assists sanitarians as needed**

Administrative Services

Connie Leedom – Executive Secretary/Finances

- 1. Executive Secretary to Health Commissioner**
- 2. Assist in preparation of annual budgets**
- 3. Prepare various monthly, quarterly, and fiscal financial statements**
- 4. Clerk of Board of Health**
- 5. Directly supervises 5 clerical staff**
- 6. Acts as Liaison with other county agencies**
- 7. Research and analyzes materials for various projects**
- 8. Participates in formulation of policy and program development**
- 9. Initiates and arranges necessary plans for the annual advisory meeting**
- 10. Provides emergency response support**

Administrative Services

Connie Leedom – Executive Secretary/Finances

- 11. Assist in development of fiscal financial plans and policies**
- 12. Coordinates and manages fiscal control activities**
- 13. Prepares legal resolutions for adjustment of financial plans**
- 14. Consults with current or prospective vendors**
- 15. Prepares financial and administrative section in the annual report**
- 16. Attends staff meetings**

Administrative Services

Carey Meissner - Account Clerk I

1. Pay in and receipt all monies for all responsible programs (pay in and license).

- Garbage Haulers
- Mobile Home Parks
- Swimming Pools
- Beaches
- Recreational and Residential Camps
- Hotel/Motels
- Septic Installers
- Plumbers
- Septage Disposal Sites
- Sewage Tank Cleaners
- Solid Waste Transfer Facility
- Tattoo Establishments

2. Permits that are issued through this office:

- Well Permits -- Septic Permits

3. Month End Reports

4. Monthly State Transmittals

5. Attend Staff Meetings

Administrative Services

ALZINE WEIMER – Typist 2

- 1. Cross trainer/backup for Accounts Receivable (permits, licenses, registrations)**
- 2. Assists with incoming phone calls – taking messages**
- 3. Receptionist**
- 4. Types for the HB110 Program**
- 5. Types for the Solid Waste Program**
- 6. Typing for environmental/sanitaricians**
- 7. Types for the MHP Program**
- 8. Types Food Service correspondence and prepares monthly report**
- 9. Prepares information/mailings for CEU seminars**
- 10. Backup for water test/results**
- 11. Attends staff meetings**

- 12. Cross training in Nursing Services**
- 13. Assists with data entry for immunization vaccine administration**
- 14. Assists with nursing services billing and agency billing**
- 15. Assists with animal bite reporting, quarantine follow-up, and record releases**
- 16. Immunization record requests**

Administrative Services

Dorothy Filing – Typist 2

- 1. Types letters, minutes, contracts, charts, resolutions**
- 2. Types all month end financial reports and any cost methodologies**
- 3. Types for the Health Commissioner, Executive Secretary, and Environmental Director**
- 4. Responsible for data entry of financial and personnel records**
- 5. Assists Executive Secretary with Board meeting preparation**
- 6. Provides emergency response support**
- 7. Attends staff meetings**
- 8. In charge of computer system backup**
- 9. Updates our web page (www.co.portage.oh.us/dept/health)**
- 10. Cross trained on mail**
- 11. Prepares public notices for insert in newspaper**
- 12. Coordinator of Ohio Public Health Communication System (OPHCS)**
- 13. Assists with Annual Advisory Council meeting**
- 14. Types annual report**
- 15. Prepares quarterly Health Department report that is prepared for township and village fiscal officer**

Administrative Services

Debbie Stall – Account Clerk 2

- 1. Obtain, maintain and balance purchase orders**
- 2. Accounts payable and accounts payable reports and balance**
- 3. Deduct amount of bills from purchase order**
- 4. Enter bills and payroll in computer**
- 5. Record leave times example vacation, sick personal and maintain records of such**
- 6. Balance month end expense reports and balance monthly financial records in Connie's absence**
- 7. Order Supplies**
- 8. Cross trained in Judi's position to distribute mail and do plumbing permits**
- 9. Cross trained in Dorothy's position to check back up, check e-mail and run board reports**
- 10. Cross trained in Carey's position to cover front desk, and enter receipts**
- 11. Attends staff meetings**
- 12. Assist with answering telephone**

Judy Rettig

Clerk 2

Phones and Mail

Typing and Filing

Issue Plumbing Permits

Water Testing letters and coorespondence

Issue Food Service/Retail Food Establishment Licenses

Aeration Program

Environmental Statistics

What Will It Take To Survive 2009 and Into 2010

\$ 163,523.00

With No Inside Millage?

- **\$163,523.00 Deficit**
- **4 additional staff laid off (1 clerk left in January and has not been replaced)**
- **Only State programs maintained at or below minimums**
- **State may assign programs to surrounding counties (this would impact revenue and lose local control)**