

April 4, 2006

The regular meeting opened at 8 P.M. with Gordon and Conrad present. Following the pledge, the minutes of the previous meeting were read and approved.

Jason Ewell, representing Dan White, who is running for State Representative handed out flyers and spoke on his candidates qualifications. He stated that school funding and jobs were a priority.

Mike Schank asked what his Boy Scout Den could do to help clean up flower beds, etc. as thanks for the use of the building for meetings. They will be assigned chores and help on Pride Day.

Zoning Inspector Donahue handed out his monthly report.

Road man Albrecht has picked up the road signs donated by the County and a table for the Fiscal Officer. He is checking into fence repairs for the park.

Dennis Sudnick, chairman of the Zoning Commission gave out copies of the proposed zoning amendments. The public hearing by the trustees was originally scheduled for this evening. It was continued until April 18 in order for the trustees to study the text. Motion by Conrad, second by Gordon. Motion carried.

Gordon has received another quote for the silence panels for the hall, of \$3,088.00. Installing is extra from another firm yet to be contacted. Conrad made the motion, second by Gordon that the Nord grant application be amended to reflect the change in price. Motion carried.

Solid Waste has offered Penfield a tire dumpster for Pride Days. Trustees agreed to have one and to collect used motor oil that day.

Dan Geib has agreed to attend the meeting on April 18 to speak on the lack of rebates to the township on cable service.

Conrad will take the NIMS schooling on the internet to comply with the townships responsibility.

With no further business, the meeting adjourned at 9:12 P.M.

April 18, 2006

All three trustees and 8 guests were present for the regular meeting. Following the Pledge, the minutes of the April 4 meeting were read and approved.

Mr. Buehler, Vermont Street, stated that there were 2 ATV's and a man in front of his home that left when he came out. This alarmed him and he asked why there isn't more Sheriff's patrol than there is. He was explained the proposed police district and asked if he would support a tax for it.

Dan Geib, Grafton Cable said there is slow continuous growth for the service in the township and unless someone wants installation a distance from the road, the trustees should see some revenue for 2006. He stated the equipment is getting old and is beginning to be replaced and updated. A sports channel has been added and there will be a rate increase.

John Kopinski asked that the ditch be cleaned in front of his residence and possibly tile put in. This is LaGrange Townships area to take care of and they will be contacted.

Neil Crawford said there are dead trees in the park to be removed. There are some in the cemetery as well that Bill Albrecht will take care of.

Conrad made the motion, second by Younglas that the bills be paid as presented. Motion carried.

Conrad has received a complaint about the numerous candidate signs along the road. Zoning prohibits them in the right of way. The Prosecutor will be contacted as to the legality of them being removed. If it is all right to do so, they will be removed.

Gordon has been able to secure 200 ton of state road grindings through LaGrange Township at \$2 a ton. LaGrange will load them on Gordons and the townships truck from their facility. Drainage at the small park is a problem. Tom Denes has a small trencher and will be contacted to do the repairs.

The enlargement of the garage has been a topic of discussion. Younglas made the motion, second by Conrad a firm be contacted to draw up plans. Roll call, all yes.

Discussion was held regarding the web site being worked on.

The Zoning Commission approved changes to the code which were approved by the planning commission. A public meeting was held at the end of the regular meeting. Conrad made the motion, second by Younglas to accept them as presented after each one was read. Text is attached. Motion carried.

With no further business, Conrad made the motion to adjourn at 9:44 P.M., second by Younglas.

May 2,2006

The regular meeting convened at 8:02 P.M. with all three trustees and 8 guests present. Following the Pledge, the minutes of the April 18 meeting were read and approved.

The bills were approved for payment as presented, as well as P.O.'s #6&7 and BC #26 on a motion by Conrad, second by Younglas. Roll call, all yes.

Albrecht gave an update on the new mower.

John Kopinski asked the status of the ditch in front of his home. LaGrange has been contacted and they will meet with him regarding this.

LaGrange has asked Penfield to share in financing in cleaning of a ditch that takes Penfield water. They will present figures on the cost.

Deputy Curtis handed out his written report. Mr. Buehler told him of the scare he had (details in 5/18 minutes) and asked for more patrol.

Thanks were extended Jean Eglin on the excellent job she did on Earth Day activities. She stated the trees in memory of Mary Butchar(2) and Al Prebis (1) have been purchased.

Zoning Inspector Donahue stated he has a party that built a barn and claims it is agricultural since it has horses in it. Discussion was held and it was agreed that the horses are recreational rather than agricultural. He stated that he received the cable coverage

map from Dan Geib and there are gaps in the coverage area. He requested the trustees set fees for the zoning changes.

Considerable time was spent setting fees. Conditional use permits were set at \$100.00 with an annual renewal fee of \$50.00. Motion by Younglas, second by Conrad, all in favor. Fence permits for residents will be \$25.00 and commercial, \$100.00 Motion by Conrad, second by Younglas. All in favor. Existing home occupations will have the first year waived and thereafter an annual \$25 fee. New occupations will have a \$25.00 fee and \$25 renewal fee. Motion by Conrad, second by Younglas. Motion carried. Anyone appealing a zoning decision will be charged \$200.00 Motion by Conrad, second by Younglas. Motion carried.

Conrad stated that the ditch on Jones Road, west of Foster may need cleaning. It was reported that the concrete work on the walking trail in the park has been done.

With no further business, the meeting adjourned at 10:12 P.M. on a motion by Conrad, second by Younglas.

May 16, 2006

All three trustees were present for the meeting, which convened at 8:03 P.M. There were 3 guests. Following the pledge the minutes of the May 3rd meeting were read and approved.

Fire Chief Bob Walker noted that there would be a 125th anniversary celebration for the fire department on July 4th. There are developing a commemorative coin for the occasion. He inquired that if the township assumed the Penfield school building, they would be interested in using part of it for fire service training (search and rescue). There was some discussion on the Steve Bara property on St Rt. 18 for this purpose.

Dave French and his son Chris were there. Chris was observing as part of requirements for a Boy Scout merit badge. Dave spoke about a ditch problem on Webster Rd. Besides cleaning the ditch and installing a catch basin, other work will need to be done. LaGrange would like us to share in the cost as the water is coming from the Penfield side of the street. Younglas and Conrad will meet him tomorrow to look at the problem. Conrad asked French about the grindings from the state's work on Route 303. There was very little given to LaGrange. The roadwork on Rt 301 is to be done this summer or fall and we will try to get some at that time.

The three Trustees, Albrecht, Donahue and Cazzell will staff Dumpster Day. Donahue will be available on Friday to spot, the scrap metal, tire truck and Allied Waste dumpsters. He gave the trustees copies of the newly approved zoning fees. Verizon is interested in locating a cell tower in the area. Their first choice would be to co-locate with the Cingular tower, which is already in the township. He provided them a zoning book and showed him a map of the area. He reported on the zoning violations, which were discussed at the last meeting,

Jean Eglin said Lillian Gleason needs someone to pick up an old refrigerator for dumpster day. She thanks Dick and Steven for planting trees in memory of Mary Butchar and Al

Prebis. The Cub Scouts in Michael Schank's den helped to plant flowers by the hall. Younglas will spray the weeds at the corner of the building. She asks if Steven Cazzell would water the trees and flowers around the hall and if Neal Crawford could do the same thing at the park.

Bill Albright will get mulch at Mallet Creek He will hold off till later to get the mulch for the playground. The cemetery needs mowing and he will do it as soon as it dries up some. A tree took down part of a fence. They discussed taking down some of the trees.

Trustees Conrad and Gordon rode the roads with the county engineer. They plan to chip and seal the east end of Jones Rd. from Foster to the county line and the west end of Webster from 301 to the Lagrange part of Webster and the east end of Short Rd. to the county line. Dave French says that slag and oil is better than chip and seal. He will speak to the LaGrange trustees to see, if we pay for the slag and oil, if they can do Webster road for us.

Trustee Conrad said Action Door of Lorain County estimates that repairing the overhead door to the maintenance building will cost \$1095. Lagrange uses Potter Overhead Door in Columbia. The door is working now but the track is bad. There was also discussion about the addition too the garage. The Township website is 2/3 done. We viewed some of the pages that are completed at this time.

Trustee Younglas has hired Calvin Haines to do the ditch on Short Rd. for Richard Dennis. He planted a tree in memory of Mary Butchar. He and Bill discussed putting 4 footers in. He announced that Rural Water would be raising their rates.

Trustee Gordon spoke about plans for Memorial Day. The trustees are contacting area veterans to get information about their service. Trustee Younglas suggested that Mike Smith, who is a preacher at a church on Parsons Rd, give the invocation. He will contact him. The Keystone band will be there. There was a motion by Younglas, seconded by Conrad, roll call all yes that the bills be paid.

With no further business to conduct, Trustee Younglas made a motion to adjourn, seconded by Trustee Conrad

June 6, 2006

All the officers were present for the regular meeting which convened at 8:07 P.M. The minutes of the May 16 meeting were read and approved.

A load of recyclables is ready to take in. Conrad will call for prices. The work that Haynes did installing a driveway pipe is unsatisfactory and payment will be withheld until it is right.

The township is in need of new business cards and the web site number will be added. It will also be put on the bottom of the sign in front.

There is need of mulch along the side and back of the building. Jean Eglin was authorized to buy it. Jean gave the report on the Solid Waste Policy Meeting held at Penfield.

With the closing of Penfield school, the question on what will become of the graduating class pictures and school bell has risen several times. Trustees will check into it as well as any other memorabilia that belongs in the township and will request that it remains in the township.

Chuck Magel has requested that the ditch in front of his home be covered. Two others have indicated that they want their ditches covered also. A policy was set that the township will pay for the installation and a load of stone for one driveway per lot, the amount to be determined. The land owner will pay for the pipe and any fill dirt needed. Motion by Conrad, second by Younglas, Motion carried. LaGrange Township will be contacted to see if they have time to do the installation.

Duane Johnson of the Recreation Board thanked Jean Eglin for all the work she did on Pride Day. He stated the concrete work is done on the walking trail and mulch has been spread. The Board will meet on the 2nd Tuesday of the month at the hall at 8 P.M.

The budget hearing has been set for July 3 at 7 P.M. The regular meeting has been set for the 3rd instead of the regular date of the 4th because of the Holiday.

The Juvenile Court has asked Penfield for the use of their facilities in case of a disaster evacuation. Permission was granted on a motion by Conrad, second by Gordon. Roll call, all yes.

Younglas, Conrad and LaGrange Twp. Road man David French inspected the ditch running through Pheasant Run. It takes mostly Penfield water. Quotes will be obtained for the cleaning.

Younglas made the motion, second by Gordon the bills be paid as presented with the exception of Haynes. Roll call, all yes.

Albrecht has more work than he can do. Conrad made the motion second by Younglas that Paul Eglin be re-hired at \$11.00 hour. Roll call, all yes.

Repair of the small park fence was discussed as was a review of the road bids and Sooy Road Issue II

With no further business, Younglas made the motion, second by Conrad the meeting adjourn at 9:53 P.M.

June 20,2006

All three trustees met for the regular meeting. Following the pledge at 8 P.M. the minutes of the previous meeting were read and approved.

Zoning Inspector Donahue reported that a pond has been put in at the McKenzie property that does not meet Township specifications. It was done according to the Soil & Water requirements, however the measurement at the water mark is not the same as the townships. The neighbors will be notified as to the reason for the error. He has contacted South Shore Cable and received no response. He asked the prosecutor for assistance in the matter. He is questioning whether the south side of Webster Road is given credit for cable service.

Paul Eglin stated that a stop ahead sign has been run over and a 1 lane bridge and "S" curve signs are needed. The engineers will be contacted to see if they have a surplus to donate, if not, they will be purchased.

Jean Eglin reported on the 4H placing mulch around the buildings and was thanked for her efforts.

Duane and Jackie Johnson, representing the Recreation Board wanted approval to change the by-laws and set up a pavilion rental policy. Motion by Gordon, second by Younglas to approve. Roll call, all yes.

Conrad has been working on getting some of the ground asphalt from Rte.301 when it is resurfaced, and it looks promising. He has taken in a load of recyclables and a \$1,022 check is forthcoming for them.

Gloria Studebaker presented the township with an oval framed, beautiful photo of Ruth Boise, Penfield resident who passed away in 1926 of typhoid fever.

Gordon has been in contact with the Superintendent of Schools. The Penfield High School graduate photos, school bell and any other memorabilia that the trustees want will be left with the township.

Approval was given to pay \$600 for Haynes Excavating and \$600 to Keith Haynes. Another bill is being held back until issues are resolved.

With no further business, Gordon made the motion to adjourn, second by Conrad.

The following minutes are a draft that will be approved/modifies at the July 18 meeting.

July 3, 2006

The advertised proposed 2007 budget hearing was called to order by chairman Gordon at 7:30 P.M. Following review and discussion, the budget was approved as presented on a motion by Conrad, second by Younglas. Motion carried.

All three trustees were present for the re-scheduled meeting. Following the pledge at 8 P.M. the minutes of the June 20 meeting were read and approved.

The Zoning Inspectors report was handed out. Copies of letters sent by him to Grafton Cable on the question of whether the south side of Webster was included in the service area of Penfield or, as appears on the map, LaGrange, have gone unanswered. He contacted the prosecutor to ask him to get the needed answers.

Albrecht is doing routine maintenance on the equipment. He will undergo surgery in early August and be off work.

The trustees met with the County Engineer on Issue II funds for Sooy Road. Gordon will get the needed easements for the application. It was suggested that Penfield apply for grant funds amounting to 89% of the project.

After studying the bills presented, Conrad made the motion, second by Younglas they be paid. Roll call all yes. Purchase orders were approved in the same motion.

Cloudt landscaping has been contacted for ideas on landscaping on the steep side of the hill at the cemetery. They gave an estimate of \$2,200.00 to do a 200'X12' area. It was approved on a motion by Younglas, second by Gordon. Roll call all yes. There are trees that need removal also and a contractor for the work will be contacted.

Jean Eglin asked permission to get recycled items as give aways as the local distributor will be moving. Permission was granted. money will come from the Solid Waste grant.

With no further business, the meeting adjourned at 9:05 on a motion by Conrad, second by Gordon.