

Madison Township Board of Trustees
Organizational Meeting
January 3, 2005

The Madison Township Board of Trustees met this day, January 3, 2005, at 4:30pm for the purpose of reorganization for 2005. The meeting was called to order by the President, Ben Kramer.

ROLL CALL: Ben Kramer-Present, Alan Daniel-Present, Dwight Walter-Present, Amy Schenck-Present.

ITEM 2004- 150 - MINUTES:

Mr. Daniel moved, Mr. Walter seconded to approve the minutes for the previous two meetings as printed. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Kramer. Nays: None. The motion was declared approved.

ITEM 2004 - 151 - ADJOURN AND APPOINT PRESIDENT PRO-TEM

Mr. Daniel moved, Mr. Walter seconded that the Board adjourn sine and die and appoint Amy Schenck, Clerk, to preside over the election of Board President for 2005. Ayes: Mr. Walter, Mr. Daniel, Mr. Kramer. Nays: None. The motion was declared approved.

ITEM 2005 - 001 - ELECTION OF PRESIDENT FOR 2005

Mr. Walter moved, Mr. Kramer seconded that Alan Daniel be appointed to the office of Board President for 2005. Vote: Ayes: Mr. Walter, Mr. Kramer. Abstain: Mr. Daniel. Nays: None. The motion was declared approved.

Mr. Daniel, newly elected board president, presided over the remainder of the meeting. He thanked Ben Kramer for the good job he did as president last year.

ITEM 2005 - 002 - ELECTION OF VICE-PRESIDENT FOR 2005

Mr. Daniel moved, Mr. Kramer seconded that Dwight Walter be appointed to the office of Board Vice-president for 2005. Vote: Ayes: Mr. Kramer, Mr. Daniel. Abstain : Mr. Walter. Nays: None. The motion was declared approved.

ITEM 2005 - 003 - ESTABLISHING MEETINGS FOR 2005

Mr. Kramer moved, Mr. Walter seconded that regular meetings shall be held on the third Wednesday of each month at 7:00 PM. Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005- 004 - MILEAGE REIMBURSEMENT

Mr. Kramer moved, Mr. Walter seconded to set mileage reimbursement for 2005 at 36.5 (IRS Rate) cents per mile for mileage outside of the township for trustees, clerks, and all others approved by the board. Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 005 - EXPENSE POLICY FOR 2005

Mr. Kramer moved, Mr. Walter seconded to approve the following policy for

reimbursement of expenses for 2005.

- 1) Parking - maximum of \$30 daily without receipt
- 2) Cab fares -\$25 per day maximum without receipt
- 3) Meals - \$65 per day maximum without receipt
- 4) Hotel - fully paid with receipt
- 5) Bus/train/air/automobile transportation paid in full with receipts to meetings and events
- 6) Educational Conference registrations paid in full with receipt.
- 7) "Super Saver packages"- that include an extended stay with a substantial discount may be utilized if it is financially beneficial to the township.
- 8) Refreshments for regular and special Board of Trustees meetings not to exceed \$50.00, and of course, no alcohol is to be served.

Vote: Ayes: Mr. Walter, Mr. Kramer, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 006 - FIREMAN LIAISON

Mr. Kramer moved, Mr. Walter seconded to appoint Mr. Daniel as board liaison to the fire department. Vote: Ayes: Mr. Walter, Mr. Kramer. Abstain: Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 007 - WAGE INCREASES:

Mr. Kramer moved, Mr. Walter seconded to approve the following wage increase. Road Supervisor - An increase of 2%.

Vote: Ayes: Mr. Kramer, Mr. Walter. Abstain: Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 008 WAGE INCREASE EQUIPMENT OPERATOR

Mr. Walter moved, Mr. Kramer seconded to approve the following wage increases,

Equipment Operators - Danny Alley and Clifford Schenck - increase of 2%
Equipment Operator - Chris Saylor - 25 cent per hour increase and an additional 2%.

Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 009 - CEMETERY RATES

Mr. Kramer moved, Mr. Walter seconded to leave the cemetery rates unchanged.

Vote: Ayes: Mr. Walter, Mr. Kramer, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 010 - FIRE DEPT OFFICERS COMP

Mr. Walter moved, Mr. Kramer seconded to increase compensation at the following rates:

Chief + \$750.00 annually
Administrator + \$50.00 annually
Deputy Chiefs + \$50.00 annually
Captains + \$50.00 annually

Lieutenants + \$50.00 annually

Training Officers + \$50.00 annually

Fire Marshals + \$50.00 annually

All other firemen + \$2.00 per Run/Training

Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 011 - ADVANCES ON PROPERTY TAXES

Mr. Kramer moved, Mr. Walter seconded to authorize the clerk to secure advance payments from the County Auditor when funds from property taxes are available and payable to the township. Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 012 - INVESTMENT OF FUNDS

Mr. Daniel moved, Mr. Walter seconded to authorize the clerk to invest active, interim and inactive funds in permissible investments by law. Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 013 - INTRAFUND TRANSFERS-APPROPRIATION MODIFICATIONS

Mr. Daniel moved, Mr. Walter seconded to authorize the clerk to make all intrafund transfers and appropriation modifications with a listing to be presented at the next regular meeting for approval. Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 014 - PAYMENT OF BILLS

Mr. Daniel moved, Mr. Walter seconded to authorize the clerk to pay all bills as received securing at least two signatures of board of trustees and report a listing of those bills for board approval at the next regular meeting. Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005 - 015 - APPROVE CONTRACT FOR MOTOR VEHICLE AUDIT FOR 2003 AND 2004

Mr. Walter moved, Mr. Daniel to approve contract with Amy Schenck to perform Motor Vehicle Record Audit on behalf of Madison Township. Vote: Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2005- 016 - ADJOURNMENT

Mr. Walter moved, Mr. Kramer seconded to adjourn.

Ayes: Mr. Kramer, Mr. Walter, Mr. Daniel. Nays: None

The motion was declared approved and the meeting was closed at 4:44PM.

Attest - Clerk

Signed - President