

Madison Township Board of Trustees

January 21, 2009

The Madison Township Board of Trustees met this day in regular session at 6:30pm. The meeting was called to order with the Pledge of Allegiance, by the President, Alan Daniel.

ROLL CALL: Robert Ward-Present, Alan Daniel-Present, Dwight Walter-Present, Todd Farler- Present, Amy Schenck-Present.

ITEM 2009 - 010 - APPROVE MINUTES

Mr. Ward moved, Mr. Walter seconded to approve the minutes as presented. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

The Fiscal Officer, Amy Schenck presented the year end fund status report and discussed the 2008 transfer from the Life Squad Fund 2281 to the Fire/EMS Fund 2191.

ITEM 2009 - 011 - APPROVE FISCAL OFFICER'S REPORT

Mr. Walter moved, Mr. Ward seconded to approve the Fiscal Officer's report as presented. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

Fire Chief, Kent Hall presented a comment from the Middletown Journal's Sound Off column thanking the fire department. Chief Hall provided information about the upcoming F.D.I.C. event. He asked that Jon Bolen and Rife Denlinger be approved for the full conference. He asked for five additional personnel from each station (North, South, & Life Squad) to be permitted to attend the trade show. There was lengthy discussion about how many emergency personnel to send and for what length of time and at what cost. Mr. Ward stated that he was hesitant to approve 15 for the trade show but was in favor of the educational classes. Mr. Walter stated that he felt only officers should attend. There was additional discussion.

ITEM 2009 - 012 - APPROVE F.D.I.C. EXPENSES

Mr. Walter moved, Mr. Ward seconded to approve the full F.D.I.C. conference for Jon Bolen and Rife Denlinger, and one day attendance to the trade show for Chief Kent Hall and Deputy Chief Sebald. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

Chief Hall continued and reported that fatal fires had increased by 40% due to the absence of working smoke detectors in homes. He urged everyone to make sure their own detectors were working and let others know that smoke detectors are available at no cost if people need them. He provided information about recent training relating to scene safety and mandatory seat belt compliance. He also reported that emergency reporting had been streamlined and improved; in the past there had been double reporting (one from Fire & one from Squad).

Deputy Chief, Brian Sebald presented the end of year report for the life squad. He also presented information about a one day trauma class on February 28th at a cost of \$195. He asked that Joan Kolanis, Zach Bernard and Dave Runnels be allowed to attend. There was discussion.

ITEM 2009 - 013 - APPROVE CLASS FOR LIFE SQUAD

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ITEM 2009 - 016 - APPROVE 2009 PAVING SCHEDULE

Mr. Ward moved, Mr. Walter seconded to approve the resurfacing of May Avenue, Bertha Avenue, Dairy Lane, and Beverly Lane and to retrace all of Hursh Road, Howe Road (Wayne Madison to Elk Creek), Wayne Madison (Trenton Corp to Wayne Maint.), and Franklin Madison Road (Franklin Madison to Montgomery line) at an approximate cost of \$75,050.48 based on Butler County Engineer's cost analysis. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2009 - 017 - APPROVE BILLS

Mr. Ward moved, Mr. Walter seconded to approve the bills as presented, warrant #21670 to 21786 for a total of \$95,273.82. Mr. Ward questioned the need for annual oil changes for emergency service vehicles with very low miles; there was discussion. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2009 - 018 - APPROVE ROAD/ SIGN CHECK AND FORWARD TO B.C. ENGINEER

Mr. Ward moved, Mr. Walter seconded to approve the road/ sign check and submit report to the Butler County Engineer's Office. Mr. Ward reported that the no thru truck sign was missing - again. There was discussion about the problems keeping this sign in place. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

Mr. Farler presented rate information of other local cemeteries and the Trustees discussed potential cemetery rate increases for lots and open and close of graves. There were questions about heirs and potential problems determining right of ownership. There was discussion about how many man hours were involved in open and close of a grave for burial. There was also discussion about selling or transferring deeds without the township being notified. After much discussion Mr. Ward moved, Mr. Walter seconded to table this issue. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved

Mr. Ward moved to reduce the mileage rate from the federal rate of \$.585 per mile to \$.28 cents per mile in an effort to reduce costs. Mr. Daniel called for a second. The motion died for a lack of second.

ITEM 2009 - 019 - APPROVE THE FIRE/EMS STANDARD OPERATING GUIDELINES AND POLICIES AND PROCEDURES

Mr. Daniel discussed the cost of electric heating at the North Station; there was discussion about the thermostat cover that had been removed, and the temperature of the bay. Chief Hall discussed the issue of inactivity section 5.4.6. He explained that the 3 month time period was too short and it should be brought back to 6 months. There was a lot of discussion. Mr. Farler stated that he has been working on this project with Chief Hall and Deputy Chief Sebald for about six months. Mr. Walter moved, Mr. Ward seconded to approve the Madison Township Fire/EMS Standard Operating Guidelines and Policies and Procedures to become effective January 6th, 2009 with exception to 5.4.6, relating to inactivity period. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved

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1000-910-910-0000 Advance Out (2031/2021 fund) 25,000*
 *Not included in total appropriations
 TOTAL GENERAL FUND 172,000.00

MOTOR VEHICLE LICENSE FUND

2011-330-420-0000 Operating Supplies 1,000
 TOTAL MOTOR VEHICLE 1,000

GASOLINE TAX

2021-330-190-0000 Salaries 20,000
 2021-330-211-0000 OPERS 2,800
 2021-330-213-0000 Medicare 290
 TOTAL GAS TAX 23,090

ROAD AND BRIDGE

2031-110-314-0000 Treas. Fees 1,500
 2031-330-190-0000 Salaries 8,000
 2031-330-211-0000 OPERS 1,120
 2031-330-213-0000 Medicare 116
 2031-330-420-0000 Operating Supplies 5,814
 2031-330-599-0000 Other 100
 TOTAL ROAD AND BRIDGE 16,650

CEMETERY

2041-410-323-0000 Repairs & Maint 3,000
 2041-410-420-0000 Operating supplies 3,000
 TOTAL CEMETARY 6,000

FIRE/EMS FUND

2191-110-314-0000 Treas. Fees 1,500
 2191-220-190-0000 Salaries 20,000
 2191-220-211-0000 OPERS 2,800
 2191-220-213-0000 Medicare 290
 2191-220-230-0000 Workers Comp 21,257
 2191-220-323-0000 Repairs & Maintenance 7,000
 2191-220-359-0000 Utilities 12,000
 2191-220-420-0000 Supplies 5,000
 2191-220-490-0000 Drugs 4,153
 2191-220-599-0000 Other 1,000
 TOTAL FIRE FUND 75,000

LIGHTING ASSESSMENT

4501-310-360-0000 Contracted Services 3,000
 TOTAL LIGHTING ASSESSMENTS 3,000

TOTAL APPROPRIATIONS \$ 296,740

There was discussion about the reduction in paving for 2009. Vote:
 Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was
 declared approved.

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Mr. Ward moved, Mr. Walter seconded to send Joan Kolanis, Zach Bernard, and Dave Runnels to the February 28th trauma class in Columbus, Ohio at a cost of \$195.00 each plus meals and mileage. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

Life Squad member, Rob Childers gave a demonstration on a new tool used to facilitate an I.V.

Administrator, Todd Farler provided information that the Sheriff's Office was going to 12 hour shifts including the contract officers. He also read a letter from Reggie Bronnenberg thanking Todd Daniel and Danny Alley for their service to the township by participating in the annual Santa Run on Christmas Eve.

Road Superintendent, Todd Daniel reported that the road department had used about 300 ton of salt so far this winter, a little less that last year.

Mr. Farler presented information about transient vendor's registration. This would not be for "Springfest" type events, church bazaars, any non profit groups, or residents selling produce that they grew on their own land. The license would cost \$150 and the penalty for operating without the license would be \$100 plus court costs.

ITEM 2009 - 014 - APPROVE TRANSIENT VENDOR REGISTRATION

Mr. Walter moved, Mr. Ward seconded to approve transient vendor registration effective February 1st, 2009 with a registration fee of \$150, with restrictions as stated upon license. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2009 - 015 - APPROVE TEMPORARY APPROPRIATIONS

Mr. Ward moved, Mr. Walter seconded to approve the following temporary appropriations:

GENERAL FUND

1000-110-111-0000	Salaries - Trustees	\$8,500
1000-110-121-0000	Salary - Clerk	5,000
1000-110-131-0000	Salary - Administrator	14,000
1000-110-211-0000	Public Employ Retirement System	3,850
1000-110-213-0000	Medicare	400
1000-110-230-0000	Workers Comp	10,436
1000-110-314-0000	Co Auditors & Treas Fees	3,000
1000-110-330-0000	Travel and Meeting Expense	5,000
1000-110-360-0000	Contracted Services	3,500
1000-110-389-0000	Other Insurance	28,000
1000-110-410-0000	Office Supplies	2,000
1000-110-599-0000	Other	11,314
1000-120-323-0000	Repairs & Maint - Twp Bldg	6,000
1000-120-359-0000	Other Utilities-Twp Bldg	6,000
1000-120-420-0000	Operating Supplies-Twp Bldg	6,000
1000-120-599-0000	Other Twp Bldg. Expenses	7,000
1000-210-370-0000	Sheriff	50,000
1000-310-360-0000	Contracted Services-Lighting	1,500
1000-320-599-0000	Other-Dumping	500

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Fiscal Officer, Amy Schenck asked if there had been any progress on the life squad class reimbursements or on the FEMA Funds. Mr. Farler provided an update.

Mr. Farler provided an update on the West Alexandria house. There was discussion about whether or not the house could be burned because of the shingles; Mr. Farler will contact the local EPA. Butler County won't pursue tearing it down because of the cost. The township could arrange to have the house demolished but would have to pay for it and then assess the property owners.

The Board took a five minute recess.

Mr. Farler presented detailed fire/EMS levy information. There was discussion about service levels and costs to homeowners.

Mr. Farler announced that the 8126 Keister Road fence issue had been resolved.

ITEM 2009 - 020 EXECUTIVE SESSION

Mr. Ward moved, Mr. Walter seconded to adjourn to executive session to consider the employment and /or compensation of the Township Administrator, Road Department and the Fire Chief. The board entered into executive session at 9:24pm and reconvened at 10:45pm.

ITEM 2009-021- WAGE INCREASE FOR ALL FULL TIME EMPLOYEES

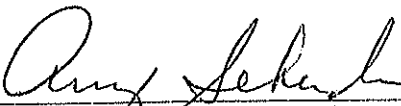
Mr. Walter moved, Mr. Daniel seconded to award a 3% wage increase for all full time employees. Mr. Ward stated that he felt with the current economy that no increases should be given. Vote: Ayes: Mr. Walter, Mr. Daniel. Nays: Mr. Ward. The motion was declared approved.

ITEM 2009 - 022 - ADJOURNMENT

Mr. Walter moved, Mr. Ward seconded to adjourn.

Ayes: Mr. Ward, Mr. Walter, Mr. Daniel. Nays: None

The motion was declared approved and the meeting was closed at 11:00pm.


Attest - Fiscal Officer


Signed - President