

**Madison Township Board of Trustees**

**August 19, 2009**

The Madison Township Board of Trustees met this day in regular session at 6:30 PM. The meeting was called to order by the President, Alan Daniel, with the pledge of allegiance to the flag.

**ROLL CALL:** Robert J. Ward-Present, Dwight Walter-Present, Alan Daniel-Present, Todd Farler-Present, Amy Schenck-Present.

**ITEM 2009 - 103- MINUTES**

Mr. Walter moved, Mr. Ward seconded to approve the July 15<sup>th</sup> minutes as presented. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

**PUBLIC COMMENTS:**

Resident, Jeff Willoughby addressed the board with his concerns about the chip and seal resurfacing on Elk Creek Road. He reported that his neighbors were unhappy with the work that was performed as well. He discussed safety and quality of work concerns. He reported that he had contacted Denny Krall and County Engineer, Greg Wilkens about the situation. There was discussion about the reason that the County had determined to chip and seal this portion of Elk Creek Rd.; the cost of chip and seal is less than 30% of the cost of top coating. Mr. Willoughby commented that there had been broken windshields and tar on residents' cars. There was discussion about going to the County Commissioners with concerns. Mr. Willoughby asked the trustees to contact the Commissioners about the situation; Mr. Farler will take photos of the project.

Resident, Bill Hickman commented on the proposed fire levy. There was discussion about the current fire levy that was passed in 1981; millage; life squad membership; life squad billing and insurance. There was discussion about hard and soft life squad billing. Mr. Hickman asked about the money spent at the park; Ms. Schenck provided information about the sidebar money received from Duke Energy and estate tax money that funded the work that was performed at the park. Mr. Hickman reported that the driving range net was still down and potentially a hazard at the park.

Resident, Connie Back commented that it was a bad time to ask for money (referring to the fire levy). She asked about the cost of putting the levy on the ballot; Mr. Farler reported that there would not be any additional cost; Ms. Schenck stated that there is a cost to the township to hold every election including the November general election and additional costs to hold a special election. She asked why Beggars night was on October 31<sup>st</sup> instead of October 30<sup>th</sup>; surrounding communities are celebrating that same night. She commented that field in front of the park needed mowed.

Mark Whiteman represented the historical society and presented information about the log cabin project. He suggested a location and asked for the trustees' approval, Mr. Walter did approve the location suggested by the historical society; west of the tennis courts and right of the walking path. Mr. Ward and Mr. Daniel asked to see the

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site, before giving approval. Mr. Whiteman will meet with them to look at the suggested site. There was discussion about a time line of construction. The members of the historical society thought that once the location was approved, a safety fence put up and the foundation constructed the project would be complete within six months. Mr. Whiteman commented that the historical society was working on a very tight budget.

Mr. Farler thanked Mrs. Stacy Castle for her dedication of time and effort working on the spring newsletter. Mr. Farler commented that she had volunteered her time and that her expertise had improved the newsletter tremendously. She is currently working on the fall edition.

**PRESENTATION OF REPORTS**

**ITEM 2009 - 104 - ACCEPT FISCAL OFFICER REPORT**

Mr. Walter moved, Mr. Ward seconded to accept the Fiscal Officer's reports for July 2009 as presented. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved. Ms. Schenck commented that she would have supplemental appropriations for the trustees' approval for the next meeting. There was discussion about recent fire department repair bills and looking into ways to cut costs.

Fire Chief, Kent Hall provided an incident report for July. He invited the Board to the fire picnic at Sebald Park on September 13<sup>th</sup> at 2pm. at shelter #10. He discussed Fire Prevention Week and the plans for the elementary school kids to visit the fire house. He reported that he would be meeting with school officials to go over school bus accident procedures, injuries to athletes, access to the football field and fire drills considering all of the school construction. He presented information on an EMS refresher course; the six volunteers interested in the course are high volume volunteers. Chief Hall also discussed a necessary upgrade to the Jaws of Life tools; at a cost of approximately \$8,000 each.

Road Superintendent, Todd Daniel provided information about the salt contract for 2009-2010. He provided some information about the township roads that had been paved; the topcoat will be applied in a few weeks. He discussed the speed reduction on Howe Road west of Elk Creek to Wayne Madison; the limit will be 45 along the straightaway and 55mph from Elk Creek to the curve. There was discussion. He discussed erosion problems at the township park and that the crew would be constructing concrete gutters at a cost of approximately \$1,000 to prevent further erosion. He had a follow up meeting with Eric Pottenger about the Pollution Prevention / Good Housekeeping Plan through the Butler County Storm Water District. There will be monthly and annual reports required including reporting spills. He commented that there was a presentation of best management photos and Madison Township was featured in 2 of the 5.

**OLD BUSINESS**

None.

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**NEW BUSINESS**

**ITEM 2009 - 105 - APPROVE BILLS**

Mr. Walter moved, Mr. Ward seconded to approve the bills for this period warrant # 22565-22692 totaling \$73,782.28. The Fiscal Officer provided clarification on a few of the bills. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

**ITEM 2009 - 106 - ROAD SIGNING INSPECTION**

Mr. Ward moved, Mr. Walter seconded to approve the inspection of road signing for August in Madison Township and forward to the BC Engineer. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

**ITEM 2009 - 107 - APPROVE RE-ENROLLMENT FOR 2010 FRANK GATES/AVIZENT THROUGH OTA**

Mr. Farler provided some information about OBWC. Mr. Walter moved, Mr. Ward seconded to approve re-enrollment for 2010 with the Frank Gates Service Company/Avizent through the Ohio Township Association at a cost of \$4,609.00 vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

**ITEM 2009 - 108 - APPROVE REIMBURSEMENT FOR RUSSEL CHEESMAN**

Mr. Walter moved, Mr. Ward seconded to approve a reimbursement to Russell Cheesman for the cost of Ohio Firefighter Level 2 Training. There was discussion about whether or not he met the requirements to be reimbursed; he had met all of the requirements. There was additional discussion about why the addendum to the Madison Township Fire/ EMS SOP was important to clarify who would be reimbursed for which classes uniformly across the department. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

**ITEM 2009 - 109 - AUTHORIZE TWP ADMINISTRATOR TO PETITION GRANT FROM MIDDLETOWN COMMUNITY FOUNDATION**

Mr. Walter moved, Mr. Ward seconded authorize the Township Administrator to petition a grant for play ground equipment from the Middletown Community Foundation. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved. Ms. Schenck provided additional information about potentially obtaining playground equipment from the school playgrounds that will be deconstructed after the new school is built.

**ITEM 2009 - 110 -APPROVE \$1,000 FOR FIRE PREVENTION WEEK MATERIALS**

Mr. Walter moved, Mr. Ward seconded approve \$1,000 for Fire Prevention materials. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

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ITEM 2009 - 111- AUTHORIZE FISCAL OFFICER TYO ASSESS PROPERTY OWNERS FOR CUTTING GRASS

Mr. Walter moved, Mr. Ward seconded authorize the Fiscal Officer to assess the following property tax liens for the cutting of noxious weeds and grass/ or debris removal for the following properties:

<u>Address</u>	<u>Parcel Number</u>	<u>Total Cost</u>
7149 Dickey Rd	E2220070000014	\$ 225.00
8397 May Ave.	E2220134000027	\$ 260.00
7830 Bertha Ave	E2220134000014	\$ 295.00
7451 Franklin Madison Rd	E2210042000025	\$ 260.00
7128 Trenton Franklin Rd	E2220050000043	\$ 315.00
8505 Keister Rd	E2210042000010	\$ 285.00
5808 Hamilton Trenton Rd	E2320044000034	\$ 190.00
8366 May Ave	E2220134000021	\$ 320.00
7835 Bertha Ave	E2220134000033	\$ 190.00

Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2009 - 112 - APPROVE ADDENDUM TO MADISON TWP FIRE/EMS SOP

Mr. Walter moved, Mr. Ward seconded to approve the following addendum to the Madison Township Fire/EMS SOP section 4.2.2:

MADISON TWP FIRE/EMS ADDENDUM  
FIRE AND EMERGENCY MEDICAL SERVICES  
Standard Operating Guidelines  
Policies and Procedures  
ADDENDUM # 2

Section: 4.2.2 (C) Certification Programs

4.2.2 (C)

- a) Department members must first submit a completed Reimbursement Request form, prior to the beginning of class or certification being requested.
- b) Department member must be in good standing with the department as recorded by run totals and/or volunteer hours and not currently involved in any discipline or disciplinary actions.
- c) No reimbursement requests will be accepted from any member on probation, for any reasons, including new member probation.
- d) All members must submit verifiable documentation of completed class/course, (with a passing grade of C or better), along with documentation of receipt for payment in full.

Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

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**ITEM 2009 - 113 - APPROVE ACCIDENT & HEALTH INSURANCE FOR VOLUNTEER FIREMAN**

Mr. Walter moved, Mr. Ward seconded to approve accident and health insurance for volunteer firemen through Provident and Burnham and Flower at the current level of coverage at a cost of \$1,689.00. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

**DISCUSSION ITEMS**

Mr. Farler introduced the following items for discussion:

- Potentially joining the Chamber of Commerce- he discussed cost and potential benefits
- Aljen Rd. drainage issues. Mr. Todd Daniel provided detailed background information and asked for the trustees' input; after some discussion Mr. Walter and Mr. Ward were not in favor of becoming involved.
- Beggars Night. Mr. Farler would like to include that information in the upcoming newsletter.

Mr. Walter moved, Mr. Ward seconded to set Beggar's Night for Saturday, October 31, from 5:30pm to 7:00pm. Vote: Ayes: Mr. Walter, Mr. Ward, Mr. Daniel. Nays: None. The motion was declared approved.

**ANNOUNCEMENTS**

Mr. Farler announced the fall newsletter was being worked on and encouraged residents to submit information/articles; the life squad membership form will be in this issue. There was discussion about what would happen to the life squad membership money if the levy passes. Ms. Schenck commented that she would hold off depositing the money until after the election.

**ITEM 2009 - 114 - EXECUTIVE SESSION**

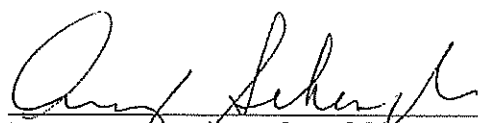
Mr. Daniel moved, Mr. Walter seconded to adjourn to executive session for the purpose of discussion the appointment, employment, dismissal, discipline, promotion, demotion or compensation of the Township Administrator. Mr. Ward refused to attend the executive session. Vote: Ayes: Mr. Walter, Mr. Daniel. Nays: Mr. Ward. The motion was declared approved.

The board adjourned to executive session at 8:02pm.

The board returned from executive session at 9:15pm.

**ITEM 2009 - 115 - ADJOURNMENT**

Mr. Walter moved, Mr. Ward seconded to adjourn. VOTE: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved and the meeting was closed at 9:16pm.

  
Attest Fiscal Officer

  
Signed - President