

Madison Township Board of Trustees
Organizational Meeting

January 2, 2008

The Madison Township Board of Trustees met this day, January 2, 2008, at 7:00pm for the purpose of reorganization for 2008. The meeting was called to order With the Pledge of Allegiance, by the President, Alan Daniel.

ROLL CALL: Robert Ward-Present, Alan Daniel-Present, Dwight Walter-Present, Amy Schenck-Present.

ITEM 2007 - 184 - MINUTES

Mr. Ward moved, Mr. Daniel seconded to approve the December 20, 2007 minutes as presented. Ayes: Mr. Ward, Mr. Daniel, Mr. Walter. Nays: None. The motion was declared approved.

ITEM 2007 - 185 - ADJOURN AND APPOINT PRESIDENT PRO-TEM

Mr. Walter moved, Mr. Ward seconded that the Board adjourn sine and die and appoint Amy Schenck, Fiscal Officer, to preside over the election of Board President for 2008. Ayes: Mr. Ward, Mr. Walter, Mr. Daniel. Nays: None. The motion was declared approved.

ITEM 2008 - 001 - ELECTION OF PRESIDENT FOR 2008

Mr. Walter nominated Bob Ward to serve as President for 2008. Mr. Daniel seconded the nomination. Vote: Ayes: Mr. Walter, Mr. Daniel. Abstain: Mr. Ward. Nays: None. The motion was declared approved. Mr. Ward, newly elected board president, presided over the remainder of the meeting.

ITEM 2008 - 002 - ELECTION OF VICE-PRESIDENT FOR 2008

Mr. Daniel nominated Mr. Walter served as Vice President for 2008, Mr. Ward seconded. Vote: Ayes: Mr. Daniel, Mr. Ward. Abstain: Mr. Walter. Nays: None. The motion was declared approved.

ITEM 2008 - 003 - MINUTES

Mr. Ward moved, Mr. Daniel seconded to dispense with the reading of the minutes until the January 16, 2008 regular meeting. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

ITEM 2008 - 004 - ESTABLISHING MEETINGS FOR 2008

Mr. Ward stated that he had received some calls from residents that would like to see the meetings moved from the third Wednesday of the month to the third Thursday of the month, because of Wednesday church meetings. There was a comment from the Fiscal Officer that she had other commitments on Thursday evenings but if the township meetings were on Thursday she would be there. Mr. Walter commented that he would like to keep the meetings on the third Wednesday. Mr. Daniel moved, Mr. Walter seconded that regular meetings shall be held on the third Wednesday of each month at 7:00 PM. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. The motion was declared approved.

ITEM 2008 - 005 - EXPENSE POLICY FOR 2008

Mr. Daniel mentioned that there were a few unreasonable receipts turned in last year. The Fiscal Officer commented that the receipts must be itemized not just the credit card slip to be in compliance with the

Madison Township Board of Trustees
Organizational Meeting

January 2, 2008

state auditor standards. Mr. Daniel moved, Mr. Walter seconded to approve the following policy for reimbursement of expenses for 2008.

- 1) Parking - maximum of \$10 daily without receipt/ fully paid with receipt
- 2) Cab fares - fully paid with receipt
- 3) Meals - fully paid with receipt
- 4) Hotel - fully paid with receipt
- 5) Bus/train/air/automobile transportation paid in full with receipts to meetings and events
- 6) Educational Conference registrations paid in full with receipt.
- 7) "Super Saver packages"- that include an extended stay with a substantial discount may be utilized if it is financially beneficial to the township.

Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. The motion was declared approved.

ITEM 2008 - 006 - FIREMAN LIAISON

Mr. Ward stated that the fire liaison should be termed interim until a new administrator is hired. Mr. Daniel volunteered to serve as interim fire liaison. Mr. Walter nominated Mr. Daniel to serve as interim fire liaison, Mr. Ward seconded. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

WAGE INCREASES:

Mr. Ward asked the board to move this item to the end of the meeting until after executive session. The Mr. Daniel and Mr. Walter agreed.

CEMETERY RATES

Mr. Ward asked to table this item until next meeting to get information on other cemeteries rates.

ITEM 2008 - 007 - ADVANCES ON PROPERTY TAXES

Mr. Daniel moved, Mr. Walter seconded to authorize the Fiscal Officer to secure advance payments from the County Auditor when funds from property taxes are available and payable to the township. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

ITEM 2008 - 008 - INVESTMENT OF FUNDS

Mr. Daniel moved, Mr. Walter seconded to authorize the Fiscal Officer to invest active, interim and inactive funds in permissible investments by law. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

ITEM 2008 - 009 - INTRAFUND TRANSFERS-APPROPRIATION MODIFICATIONS

Mr. Daniel moved, Mr. Walter seconded to authorize the Fiscal Officer to make all intra fund transfers and appropriation modifications with a listing to be presented at the next regular meeting for approval. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

ITEM 2008 - 010 - PAYMENT OF BILLS

Mr. Daniel moved, Mr. Walter seconded to authorize the Fiscal Officer to pay all bills as received securing at least two signatures or a

Madison Township Board of Trustees
Organizational Meeting

January 2, 2008

stamped signature facsimile of board of trustees and report a listing of those bills for board approval at the next regular meeting. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

ITEM 2008 - 011 - EXECUTIVE SESSION

Mr. Daniel moved, Mr. Walter seconded to adjourn to executive session to discuss the employment and the compensation of a township employee. The board adjourned at 7:17pm.
The board returned at 9:00pm.

ITEM 2008 - 012 - WAGE INCREASES

Mr. Walter moved, Mr. Daniel seconded to approve a 3% wage increase for all full time employees retroactive to December 31, 2007. Vote: Ayes: Mr. Daniel, Mr. Walter. Nays: Mr. Ward. The motion was declared approved.

Mr. Walter discussed a resolution that would have residents who wanted to be on the agenda to call ahead 24 hours and keep their comments to a limit of 3 minutes. It was determined that this could not be voted on because this meeting was a special meeting for the purpose of reorganization and was not included in the agenda. This motion will be presented in the next regular meeting.

ITEM 2008 - 013 - SPECIAL MEETING

Mr. Daniel moved, Mr. Walter seconded to call a special meeting for the purpose of hiring a new administrator for January 3, 2008 at 7:00pm.

ITEM 2008 - 014 - ADJOURNMENT

Mr. Walter moved, Mr. Ward seconded to adjourn.
Ayes: Mr. Ward, Mr. Walter, Mr. Daniel. Nays: None
The motion was declared approved and the meeting was closed at 9:09pm.

Attest - Fiscal Officer

Signed - President