

Madison Township Board of Trustees  
December 19, 2008

The Madison Township Board of Trustees met this day in regular session at 7:00 PM. The meeting was called to order by the President, Robert Ward, with the pledge of allegiance to the flag. Mr. Ward thanked everyone for attending the meeting.

**ROLL CALL:** Robert J. Ward-Present, Dwight Walter-Present, Alan Daniel-Present, Amy Schenck-Present, Todd Farler-Present.

**ITEM 2008 - 137 - MINUTES**

Mr. Walter moved, Mr. Daniel seconded to approve the November 19, 2008 minutes as presented. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward.

~~Mr. Ward~~ The motion was declared approved.

**Public Comments**

Connie Back discussed her position on the current insurance benefits provided for Trustees, Fiscal Officer and all full time employees.

**Presentation of reports**

The Fiscal Officer presented the end of the month reports for November and the November 30, 2008 bank reconciliation for approval.

Chief Kent Hall reported that the Fire/Squad annual Christmas Party was a great success. He informed the trustees that Tanker #56 was being repaired. He provided information about the 800 system being installed at no cost to the township. The fire department had received twenty six requests from needy families for help this Christmas. Chief Hall thanked Todd Daniel and Danny Alley for volunteering to help with the annual Santa Run on Christmas Eve. He also thanked the Trustees for the ~~new hire of Detective 1. Chief Hall reported that Detective Crisp Hollow~~ would be promoted to Lieutenant in January.

Deputy Chief Brian Sebald informed the trustees that there had been 700 calls so far this year for life squad. He thanked the road crew for their help to the life squad. Mr. Walter asked about down time for the squad and Deputy Chief Sebald reported that currently it's not too bad. He read a thank you letter that the life squad had received.

Deputy Bronnenberg informed the trustees that recently there had some vehicle break-ins.

Road Superintendent Todd Daniel provided information about several small snows with little accumulation but had used a lot of salt. He commended the equipment operators for doing an excellent job.

Mr. Farler provided information about the current maintenance agreement on Preble County Line Road. Todd Daniel provided information that Preble County did not get a salt contract. They would not be applying salt to straight or flat roads; however they would be applying salt to curves and intersections.

**ITEM 2008 - 138 - APPROVE FISCAL OFFICER REPORT**

Mr. Walter moved, Mr. Daniel seconded to approve the Fiscal Officer reports as presented. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**NEW BUSINESS****ITEM 2008 - 139 - BILLS**

Mr. Walter moved, Mr. Daniel seconded to approve the bills for this period of \$93,063.38. Mr. Ward asked about warrant #21621 for Neal's Mobile Truck Service. Mr. Daniel suggested having one service company provide maintenance and repair service to all township owned vehicles. Mr. Farler mentioned the necessity of that company having liability insurance coverage. There was additional discussion. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 140 - SIGN CHECK**

Mr. Daniel moved, Mr. Walter seconded to approve the road sign check the No Thru Truck sign at Franklin Madison Road was still in place. Todd Daniel reported that it was there. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 141 - APPROVE BCTA DUES FOR 2009**

Mr. Daniel moved, Mr. Walter seconded to approve the 2009 dues for the Butler County Township Association of \$50 for each Trustee and Fiscal Officer and \$25 for the Administrator. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 142 - SET 2009 ORGANIZATIONAL MEETING**

Mr. Walter moved, Mr. Daniel seconded to set the 2009 organizational meeting for Monday, January 5, 2009 at 7:00pm. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 143 - APPROVE NECESSARY EXPENDITURES FOR OTA CONFERENCE**

Mr. Walter moved, Mr. Daniel seconded to approve the necessary expenses for the Trustees, Fiscal Officer and Administrator to attend the Ohio Township educational Conference February 4<sup>th</sup> -7<sup>th</sup>, 2009. There was some discussion among the board about who would attend. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 144 - APPROVE ALL INTRAFUND TRANSFERS**

Mr. Daniel moved, Mr. Walter seconded to approve all intrafund transfers necessary for year end with a list to be approved at the January meeting. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 145 - APPROVE TRUSTEES AND FISCAL OFFICER COMPENSATION**

Mr. Daniel moved, Mr. Walter seconded to approve the Trustees and Fiscal Officer to be paid on a salary method of compensation for 2009 at the maximum allowable by law, to be paid from the General Fund in twelve equal monthly installments with any adjustments to be made in December 2009. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays:

None. The motion was declared approved.

**ITEM 2008 - 146 - APPROVE BENEFITS**

Mr. Daniel moved, Mr. Walter seconded to approve benefits for Trustees, Fiscal Officer, Administrator and all full time employees including all healthcare benefits, hospitalization, surgical care, major medical care, disability, dental care, vision, medical care, rest home, hearing aids, prescription drug cards, sickness and accident insurance, cancer insurance, and life insurance up to \$50,000. Madison Township will partially self fund through reimbursements, as outlined in the Health Reimbursement Arrangement, as provided by the Ohio Revised Code, in an effort to reduce monthly premiums. Mr. Ward commented that he felt that the coverage was excessive. Vote: Ayes: Mr. Walter, Mr. Daniel. Nays: Mr. Ward. The motion was declared approved.

**ITEM 2008 - 147 - APPROVE LEASING TOWNSHIP BUILDINGS FOR PURPOSE OF HOLDING ELECTIONS**

Mr. Daniel moved, Mr. Daniel seconded to approve the leasing of the township administration building and the South Madison fire station to the Butler County Board of Elections for the purpose of holding elections. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 148 - APPOINT BCEMA ADVISORY COUNCIL REPRESENTATIVE**

Mr. Walter moved, Mr. Daniel seconded to appoint Alan Daniel to serve on the Butler County Emergency management Agency Advisory Council for 2009. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 149 - ELECT VFFD FUND BOARD MEMBERS**

Mr. Daniel moved, Mr. Walter seconded to elect the following Volunteer Fire Fighters Dependents Fund board members:  
 Alan Daniel as Chairman and Robert J. Ward as Secretary:  
 Alan Daniel                      Robert J. Ward                      Rife Denlinger  
 Dwight Walter                      Andy Bolan  
 Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 150 - APPROVE CDBG GRANT APPLICATION**

Mr. Daniel moved, Mr. Walter seconded to approve submission of an application for the Community Development Block Grant for paving the walking path and phase one of the electrical installation at the Community Park. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

The approval of the Madison Township Fire/ EMS Standard Operating Guidelines and Policies was tabled until January to allow the Trustees more time to review.

**ITEM 2008 - 151 - APPROVE 2009 BILLING RATES FOR EMERGENCY TRANSPORT**

Mr. Daniel moved, Mr. Walter seconded to approve the new 2009 billing rates for emergency transport as follows:  
 Mileage \$12.61  
 Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 152 - AMEND CERTIFICATE OF ESTIMATED RESOURCES**

Mr. Walter moved, Mr. Daniel seconded to amend the Certificate of Estimated Resources to reflect the following figures:

2011 MV License Tax	(\$599.69)
2021 Gas Tax	\$9,179.91
2031 Road & Bridge	\$12,054.97
2041 Cemetery	\$2,120.88
2191 Fire / EMS	\$45,547.37
2231 PERM MV	\$8,689.89
4501 Light Assessment	\$189.50
4951 Cemetery Trust	\$9.64
<b>Total of New Certificate</b>	<b>\$2,026.336.15</b>

Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

**ITEM 2008 - 153 - AMEND PERMANENT APPROPRIATIONS**

Mr. Walter moved, Mr. Daniel seconded to amend the permanent appropriations as follows:

**GENERAL FUND**

1000-110-111-0000	Salaries - Trustees	33,954.00
1000-110-121-0000	Salary - Clerk	19,806.00
1000-110-131-0000	Salary - Administrator	53,847.00
1000-110-211-0000	Public Employees Retirement System	15,500.00
1000-110-213-0000	Medicare Compensation	1,611.00
1000-110-311-0000	Accounting and Legal Fees	3,000.00
1000-110-312-0000	Auditing Services	3,227.00
1000-110-314-0000	Co Auditors & Treas Fees	3,000.00
1000-110-315-0000	Election Expenses	3,092.00
1000-110-330-0000	Travel and Meeting Expense	5,990.00
1000-110-360-0000	Contracted Services	6,010.00
1000-110-389-0000	Other Insurance	130,000.00
1000-110-410-0000	Office Supplies	7,000.00
1000-110-599-0000	Other	10,000.00
1000-120-323-0000	Repairs & Maint - Twp Bldg	10,000.00
1000-120-359-0000	Other Utilities-Twp Bldg	30,000.00
1000-120-420-0000	Operating Supplies-Twp Bldg	5,000.00
1000-120-599-0000	Other Twp Bldg. Expenses	25,000.00
1000-210-370-0000	Sheriff Contract	191,652.00
1000-310-360-0000	Contracted Services-Lighting	3,000.00
1000-320-599-0000	Other-Dumping	500.00
1000-610-710-0000	Park	60,000.00
1000-760-740-0000	Equipment	7,451.00
1000-920-920-0000	Advances Out	14,500.00*
<b>TOTAL GENERAL FUND</b>		<b>654,779.00</b>

**MOTOR VEHICLE LICENSE FUND**

2011-330-190-0000	Salaries - Twp. Staff	12,987.00
2011-330-211-0000	Public Employees Ret System	1,820.00
2011-330-213-0000	Medicare	202.00
2011-330-360-0000	Contracted services	1,380.00

2011-330-420-0000	Operating Supplies	5,545.00
	TOTAL MOTOR VEHICLE	21,934.00

GASOLINE TAX

2021-330-160-0000	Salaries - Twp Staff	100,000.00
2021-330-211-0000	Public Employees Ret System	14,000.00
2021-330-213-0000	Medicare	1,450.00
2021-330-323-0000	Repairs and Maintenance	13,000.00
2021-330-360-0000	Contracted Services	15,000.00
2021-330-420-0000	Operating Supplies	31,800.00
2021-330-430-0000	Small Tools/Minor Equipment	3,500.00
2021-330-599-0000	Other	50.00
	TOTAL GAS TAX	178,800.00

ROAD AND BRIDGE

2031-330-160-0000	Salaries - Twp Staff	114,000.00
2031-330-211-0000	Public Employees Ret System	15,960.00
2031-330-213-0000	Medicare	1,555.00
2031-330-160-0000	Property Tax Fees	3,998.00
2031-330-230-0000	Workers Comp	7,088.00
2031-330-323-0000	Repairs & Maint.	3,500.00
2031-330-360-0000	Contracted Services	163,427.00
2031-330-389-0000	Insurance/ Bonding	5,747.00
2031-330-420-0000	Operating Supplies	49,000.00
2031-330-599-0000	Other	55.00
	TOTAL ROAD & BRIDGE	\$364,428.00

CEMETARY

2041-410-160-0000	Salaries - Twp Staff	11,210.00
2041-410-211-0000	Public Employees Ret. System	1,570.00
2041-410-213-0000	Medicare	163.00
2041-410-323-0000	Repairs and Maintenance	3,000.00
2041-410-420-0000	Operating supplies	3,000.00
2041-410-599-0000	Other	1,063.00
2041-410-760-0000	Equipment	7,627.00
	TOTAL CEMETARY	27,633.00

FIRE/EMS FUND

2191-220-190-0000	Salaries - All Staff	156,000.00
2191-220-211-0000	OPERS	16,220.00
2191-220-212-0000	Social security	3,286.00
2191-220-213-0000	Medicare	2,335.00
2191-220-314-0000	Property Tax Fees	2,441.00
2191-220-389-0000	Insurance	10,939.00
2191-220-230-0000	Workers comp	35,380.00
2191-220-310-0000	MBI billing	10,000.00
2191-220-323-0000	Repairs & Maintenance	72,500.00
2191-220-330-0000	Travel and meeting	2,618.00
2191-220-359-0000	Utilities	29,060.00
2191-220-360-0000	Contracted Service-Training	16,000.00
2191-220-420-0000	Supplies	25,000.00
2191-220-490-0000	Operating Supplies - Drugs	7,550.00
2191-220-599-0000	Other	15,000.00
2191-220-740-0000	Equipment	1,225.00
	TOTAL FIRE/EMS FUND	405,554.00

LIFE SQUAD

2281-910-910-0000 Transfers out (combined with Fire fund)  
\$33,106.20

MOTOR VEHICLE PERMISSIVE LICENSE

2231-330-360-0000	Contracted Services	82,009.02
2231-920-920-0000	Advances out	14,000.00*
TOTAL MV PERMISSIVE LICENSE		
		96,009.02

LIGHTING ASSESSMENT

4501-310-360-0000	Contracted Services	4,500.00
		4,500.00

CEMETERY BEQUEST

7001-410-420-0000	Operating Supplies	0
7001-760-740-0000	Machinery, Equipment and Furniture	
TOTAL CEMETERY BEQUEST		0.00

TOTAL APPROPRIATIONS

\*Excluding advances which artificially inflate the totals \$1,758,243.22

\*Including advances \$1,786,743.22

Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved.

DISCUSSION ITEMS

There was discussion about the Township's web site being offered as a link on Main Street Madison, an internet based community forum.

Mr. Farler provided information about a strategic planning session to be set up that would allow the township to produce a 3 to 5 year plan. He would be meeting with Middlebury University to initiate a community wide survey that will be used for the strategic planning process.

Mr. Farler provided information about offering a vendor's license for \$150. Violators could be cited for a minor misdemeanor which would be \$100 plus court costs. This legislation will be on the January agenda.

Mr. Farler provided information that the township can proceed with demolition of structures after proper notification and suggested court order. All costs will be borne by the township and can be assessed to the property.

ANNOUNCEMENTS

Radar Gross, Jimmy's father passed away.

There was discussion about having executive session to discuss compensation of the Administrator, Road Superintendent and the Fire Chief. However, the board decided to postpone the executive session until a later date.

ITEM 2008 - 154 - ADJOURNMENT

Mr. Daniel moved, Mr. Walter seconded to adjourn. Vote: Ayes: Mr. Walter, Mr. Daniel, Mr. Ward. Nays: None. The motion was declared approved and the meeting closed at 8:31PM.

Angela Scher Attest - Fiscal Officer

Robert J. Ward Robert J. Ward, President