

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
December 6, 2011 7:00 p.m.

The Kingston Township Board of Trustees Monthly Board of Trustees Meeting was called to order by Chairman Shively.

ROLL CALL: Shively-yea; Akers-yea; Volpe-yea; Talbott-yea; Stites-yea; Crowl-yea

MINUTES: The November 1, 2011 Minutes were reviewed by the trustees, a motion by Akers was made to accept the Minutes as presented; a second was made by Shively.

Vote: Shively-yea; Akers-yea; Volpe-abstain

FINANCE: The Financial Report was given by Fiscal Officer. It was noted that the trustees received a listing of the warrants for the current month and previous month. All checks are in sequential order. The bank reconciliation for October 30, 2011 was presented for approval. A motion by Volpe was made to accept the bank reconciliation and financial reports as presented. Second by Akers. **Vote-** Shively-yea; Akers-yea; Volpe-yea.

A motion by Shively was made to approve the Audit 2009-2010 report. Second by Volpe. It was noted that there were no major issues in the report just recommendations.

Vote: Shively-yea; Akers-yea; and Volpe-yea.

OLD BUSINESS: At 7:15 p.m. a motion by Shively was made to go into executive session under Ohio Revised Code 121.22 (G) (3) for the purposes of discussions made with legal counsel . Second by Volpe.

At 7:27 p.m. A motion to go out of executive session was made by Shively. A Second was made by Volpe.

NEW BUSINESS- The Delaware Township Association (DTA) will be meeting on December 15, 2011 at the Delaware Township Hall.

A request from the DATA Delaware County Transit Board was made to contribute \$35.04 to help subsidize cost of Kingston Township residents who use DATA for transportation services. The calculation was based on 8 trips at a cost of \$4.38. A motion to approve this request was made by Akers and a second by Volpe. Shively-abstain; Akers-yea; and Volpe-yea.

PORTER-KINGSTON FIRE DISTRICT PUBLIC INPUT: Akers gave a report on the Fire District.

PUBLIC INPUT: none

ROADS- Road Superintendent Doug Crowl gave a report on the activity of the road department. Crowl has been hauling salt from Delaware County and has accumulated 20+ tons. Truck#1 repairs are complete needs (4) new tires. Repairs for truck#2 continue and should be completed soon.

A motion by Shively was made to hire a second part-time driver for snow plowing for the winter months. Candidate must have a CDL Class A driver's license and have experience with snow plow equipment. Help wanted ads to be placed in the Sunbury News, Delaware Gazette, and on the township web-site. Interviews to take place at the next regular meeting January 3, 2012.

CEMETERY – Nothing to report

ZONING UPDATE: Talbott/Stites gave the report on the zoning department. (2) permits were issued for the month of November

A motion by Akers was made to accept the resignation of Tracy Trout from the Kingston Township Board of Zoning Appeals. Her term expires on 12-31-2011 and has requested not to continue to serve on the board at this time. Vote: Shively yea; Akers-yea and Volpe-yea. A notice to fill the position with a term expiring December 2016 will be posted on the website. Interviews to take place at the January 2012 meeting. The board wishes to express their gratitude for Tracy's 10 years of service and Heather Burdette's 1 year of service.

Currently there are (2) Board of Zoning positions open and (1) Board of Zoning Appeals position open.

OTHER BUSINESS: A motion by Akers was made to void Check # 7533 in the amount of \$26,310.90 and re-issue a check in the amount of \$25,799.70. There is unfinished work to be completed and \$511.20 will be withheld until completed. Replacement Check # 7550 will be issued to the Delaware County Engineer.

Check #7550 was voided and re-issued. The check should be issued to Shelly and Sands, Inc. rather than the Delaware County Engineer. Check # 7552 will be issued to replace it.

With no further business, a motion by Akers was made to sign warrants and adjourn the meeting until **TUESDAY January 3, 2012 at 7:00 p.m.** which will be the 2012 Organizational Meeting and the Monthly Board of Trustees Meeting. Second by Shively. Vote: Shively-yea; Akers-yea;

Minutes approved this 3rd day of January 2012

Chairman Shively: William J. Shively

Vice-Chairperson Akers: D. Akers

Trustee Volpe: S. Volpe

Fiscal Officer Roy: Steph Roy