

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**February 11, 2008**  
**Minutes**

Chairman Edward Sayers called the meeting to order at 7:30 PM. Roll call showed all trustees present.

Diana Nedrow from the Morrow County Health Department was in attendance to report on current programs and the levy on the March 4<sup>th</sup> ballot. The District Advisory Council meeting will be March 20 at 6:30, and Household Hazardous Waste Day will be held on Sept. 27<sup>th</sup>.

The clerk read the minutes from the previous meeting. Mrs. Pangborn made the motion to approve the minutes; Mr. Bayles seconded. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. A transfer of \$10,000 from StarOhio to the Chase checking was reported. Mr. Bayles made the motion to approve the reports; Mrs. Pangborn seconded. Motion passed.

Communications included the Grassroots Clippings, information from the Morrow Litter Board about the Trash Bash on April 19, the Emergency Operations Plan CD from the local office, newsletters from OYARMA and from DKMM, and other newsletters and flyers.

Under old business road work was discussed. Snowplowing and salting of intersections will be done as needed. Roads were checked and the report filed.

The matter of the removal of the Township Hall on CR28 was discussed. Recent information has shown the building is valued at \$4900 on the auditor's website. An application to reduce the value to a more realistic figure will be filed with the Board of Revision. Discussion with the county prosecutor of the process to properly dispose of the building has caused reconsideration of the motion to allow George and Barb Collins to disassemble or remove the building. More time is needed for the prosecutor to advise the trustees on the proper procedures to follow. In consideration of this, Mr. Sayers made the motion to rescind the motion of January, 2008, to allow George and Barb Collins to disassemble the Township Hall and the N. Canaan Cemetery shed and the Worden Cemetery shed; Mrs. Pangborn seconded. Motion passed. Mr. Bayles then moved that the sheds of N. Canaan Cemetery and Worden Cemetery be torn down and removed by George Collins, with compensation for the work consisting of the materials salvaged from the demolition; Mrs. Pangborn seconded. Motion passed.

The Fiscal Officer was sworn in for the term of office of 2008-2012 by Trustee Billie Pangborn.

Census addresses to be checked for the 2010 US Census were discussed and completed.

Under new business bills for payment were presented. Mr. Bayles made the motion to approve the payment of the bills; Mr. Sayers seconded. Motion passed.

The language for the proposed Public Records Policy was examined. Mrs. Pangborn made the motion to adopt a resolution to approve and adopt the policy language; Mr. Bayles seconded. Upon roll call the voting was as follows: Mrs. Pangborn, yes; Mr. Bayles, yes; Mr. Sayers, yes. The policy will be posted on the bulletin board for the public.

A records retention schedule will be studied for consideration at the next meeting.

The investment policy language that was approved by the county prosecutor was read and discussed. Mrs. Pangborn made the motion to adopt a resolution approving and adopting the Investment Policy as presented; Mr. Bayles seconded. Upon roll call the voting was as follows: Mrs. Pangborn, yes; Mr. Bayles, yes; Mr. Sayers, yes.

Advertisement for the summer road work will be placed in the Sentinel in March with the deadline for sealed bids set for 6PM on April 14. Sealed bids will be opened at the meeting that evening at 8 PM.

Mrs. Pangborn reported on her experiences at the OTA Convention. She mentioned purchasing cemetery grave lot markers and replacing the fence at North Canaan Cemetery. Mrs. Detwiler reported on the need to adopt various policies for the township's protection and on the need for signs with reflective lettering.

There being no further business to come before the board Mrs. Pangborn made the motion to adjourn; Mr. Bayles seconded. Motion passed. The meeting adjourned.

Chairman \_\_\_\_\_  
Edward Sayers  
V. Chairman \_\_\_\_\_  
John Bayles  
\_\_\_\_\_  
Billie Pangborn  
\_\_\_\_\_  
Deana Detwiler, Fiscal Officer