

**Canaan Township Board of Trustees**  
**Regular Meeting**  
**April 13, 2009**  
**Minutes**

Chairman John Bayles called the meeting to order at 7:30 PM. Roll call showed all trustees present.

Clint Canterbury, 1<sup>st</sup> Consolidated Fire Chief, Luke Cornelius, and Jim Macaluso (both from 1st Consolidated) were in attendance to give a multi-media presentation on the levy on the May 5<sup>th</sup> ballot.

The clerk read the minutes from the previous meeting. Mrs. Pangborn made the motion to approve the minutes; Mr. Sayers seconded. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts for utilities were examined. Mr. Sayers made the motion to approve the reports; Mrs. Pangborn seconded. Motion passed.

Communications included the Grassroots Clippings, a survey from MCTA for the quarterly meeting in June, information from the state auditor on federal stimulus money and audit plans, a letter from OTARMA announcing a budget relief reduction in the premium for this year, a reminder from Buckeye Sealcoating, a letter from Goodman's about the tile business that was formerly Ault's, information on OTA zoning seminars, and other newsletters and flyers.

Under old business road work was discussed. Roads and signs were checked recently. Signs were put up on several roads. Roads to get overlay were discussed. Patching needs to be done for potholes.

New cemetery lot markers for North Canaan Cemetery are pending.

The ramp for the old township building is still not removed. The ditching of the west side of TR64 is still to be done. There was some discussion of seeding the ditch that has been done.

An order for the signs with the new reflectivity is in process, and the management forms to record the signs, their date of installation, and reflectivity are in process.

With discussion of the Trash Bash on April 18, Mr. Bayles made the motion to pay the groups who clean township roads an amount of \$5 per township road mile; Mrs. Pangborn seconded. Motion passed.

Bills for payment were presented. Mr. Sayers made the motion to approve the payment of the bills; Mr. Bayles seconded. Motion passed.

The possible articles for the newsletter were discussed.

Publication of a legal ad for bids on the township road work needed for this summer was moved by Mr. Sayers; seconded by Mr. Bayles. Motion passed.

A risk management agent for OTARMA, Cathy Gonzalez, recently assessed the township's policies for risk management. The overall evaluation was positive for the records we have in place. Three recommendations were made. Subcontractors must give us a copy of their liability insurance each year, and all township officials must copy their driver's license and automobile insurance cards each year for the file. The last recommendation is that all citizen concerns/complaints must be documented.

A need for gravel for the shed drive was discussed. Mr. Sayers made the motion to order the gravel; Mrs. Pangborn seconded. Motion passed.

There being no further business to come before the board Mrs. Pangborn made the motion to adjourn; Mr. Bayles seconded. Motion passed. The meeting adjourned at 10:27 PM.

Chairman \_\_\_\_\_

John Bayles

V. Chairman \_\_\_\_\_

Billie Pangborn

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Edward Sayers

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Deana Detwiler, Fiscal Officer