

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: January 3, 2012

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The REGULAR of BROWN TOWNSHIP convened in regular session from 6:30 P.M. to 7:45 P.M. in the BROWN TOWNSHIP HALL. FISCAL OFFICER JEANNE GRIMM called the meeting to order with the following members and visitors present:

Mr. EDDIE L CLARK	Present	Mr. JOSEPH V CHIURCO	Absent
Mr. RODNEY G WISE	Present		

EMPLOYEES:

VISITORS: DAN DONNELLY, LAURA DONNELLY, TOM BORTON

2012 REORGANIZATIONAL MEETING

THE MINUTES OF THE YEAR END WERE READ AND APPROVED:

THE FISCAL OFFICER JEANNE GRIMM ASK FOR NOMINATIONS FOR THE CHAIRMAN, ED CLARK NOMINATED, TRUSTEE ROD WISE, SECONDED BY ROD WISE. THEN CHAIRMAN ROD WISE NOMINATED TRUSTEE ED CLARK AS VICE-CHAIRMAN, SECONDED BY ED CLARK. THIS WAS DONE THIS WAY AS TRUSTEE JOE CHIURCO WAS ILL.

MR & MRS DONNELLY ATTENDED MEETING TO ASK ABOUT THE PROPOSED DRILLING ON KNIGHT ROAD. THE BOARD TOLD THEM THAT THEY WERE TO MEET WITH REPRESENTATIVES FROM CHESAPEAKE DRILLING ABOUT THEIR FUTURE PLANS. THE BOARD AGREED TO ALSO LET THE DONNELLY'S KNOW EXACTLY WHEN THIS MEETING WILL TO TAKE PLACE.

MR TOM BORTON, STOP BY TO MAKE BOARD AWARE OF THE FINAL FIRE CALLS FOR THE 2011 BROWN TOWNSHIP FIRE DEPARTMENT.

MR BILL LUCAS ATTENDED FROM ANDERSON INSURANCE/OTARMA OUR LIABILITY COVERAGE AGENT, TO GO OVER THE RENEWAL LIABILITY COVERAGE FOR 2012.

GENERAL:

BOARD AGREED TO MEET ON THE FIRST AND THIRD MONDAYS OF EACH MONTH AT 6:30 PM, IF THE MEETING FALLS ON A HOLIDAY THEN THE MEETING WILL BE HELD ON TUESDAY AT 6:30 PM.

PERSONS WHO WANT TO MEET WITH THE BOARD OF TRUSTEES ON MEETING NIGHT SHOULD CALL THE OFFICE AT 330-863-1540 TO BE PUR ON THE AGENDA. ALL MEETINGS ARE, OPEN TO THE PUBLIC.

BOARD AGREED TO BE PAID ON A SALARY BASIS FOR 2012, TO PAY REIMBURSEMENT FOR HOSPITALIZATION FOR FULL TIME EMPLOYEES WITH DOCUMENTATION OF COST. MAXIMUM AMOUNT PER MONTH WILL BE \$500.00 PROVIDING MONIES ARE AVAILABLE. PER **RESOLUTION #15-2011- (12/29/11)**.

BOARD AGREED THAT ALL CONFERENCE EXPENSES, SEMINARS AND TRAINING FOR TRUSTEES, FISCAL OFFICER AND EMPLOYEES WILL BE PAID FOR BY THE TOWNSHIP AT THE DISCRETION OF THE BOARD CONSIDERING MONIES ARE AVAILABLE.

ALL BOARD MEMBERS AND EMPLOYEES TRAVELING OUTSIDE THE TOWNSHIP ON TOWNSHIP BUSINESS, WILL BE PAID MILEAGE AT THE FEDERAL RATE- **55.5 PER MILE**.

BOARD AGREED TO REIMBURSE BOARD MEMEBERS AND EMPLOYEES FOR CELL USE FOR TOWNSHIP BUSINESS AT CURRENT RATE **.11 CENTS** WITH PROPER DOCUMENTATION.

BOARD AUTHORIZED THE FISCAL OFFICER TO MAKE FUND MODIFICATIONS AS NEEDED THROUGHOUT THE YEAR.

BETHLEHEM CEMETERY: BOARD AGREED ON THE FOLLOWING PRICES FOR PLOTS IN THE CEMETERY. **\$250.00 PER GRAVE** FOR RESIDENTS OF TOWNSHIP AND **\$550.00 PER GRAVE** FOR NON-RESIDENTS. THIS IS FOR ALL SECTIONS OF THE CEMETERY. BURIAL FEES WILL BE **\$500.00 PER BURIAL** MONDAY THRU FRIDAY; BURIALS ON SATURDAYS & SUNDAYS AND ALL LEGAL HOLIDAYS WILL BE **\$650.00 PER BURIAL**.

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BABY BURIALS WILL BE \$100.00 WEEK DAYS AND \$150.00 WEEKENDS & HOLIDAYS:
CREMATIONS WILL BE \$200.00 WEEK DAYS AND \$275.00 WEEK ENDS AND HOLIDAYS.
DEED FEES WILL BE \$5.00 PER DEED.

INDIGENT BURIALS RESOLUTION PASSED MOTION BY CLARK, SECONDED BY WISE. ALL INDIGENT FUNERALS/BURIALS WILL BE IMMEDIATE CREMATION AND BURIAL: NO SERVICES. THE TOWNSHIP WILL PROVIDE, AT THE GRAVE OF THE CREMATED REMAINS, A STONE OR CONCRETE MARKER ON WHICH THE PERSONS NAME AND AGE, IF KNOWN AND DATE OF DEATH SHALL BE INSCRIBED. NO TOMBSTONE OR BASE WILL BE PROVIDED.

FOUNDATIONS WILL BE INSTALLED BY THE MONUMENT COMPANIES, TO THE SPECIFICATIONS LISTED BY THE BOARD IN THE REGULATIONS GIVEN AT THE TIME OF GRAVE PURCHASE. A FEE OF \$50.00 PER LAY-OUT IS REQUIRED PRIOR TO FOUNDATION PLACEMENT.

PERSONS WHO PURCHASE PLOTS AND THEN DECIDE NOT TO KEEP, THESE PLOTS MUST BE SOLD BACK TO THE TOWNSHIP AT THE COST OF PURCHASE. ANY TRANSFER OF OWNERSHIP OF PLOTS IN CEMETERY TO ANOTHER PERSON WITHIN THE TOWNSHIP WILL BE REQUIRED TO PAY A \$20.00 TRANSFER FEE.

THE BOARD AGREED THAT PAYMENTS WILL NOT BE ACCEPTED FOR PLOTS IN CEMETERY.

BOARD AGREED THAT ALL GRAVESIDE SERVICES AT BETHLEHEM CEMETERY MUST BE CONCLUDED BY 1:00 P. M. OR A SURCHARGE OF \$75.00 PER HOUR WILL BE APPLIED, MINIMUM OF ONE HOUR.

BOARD AGREED TO THE AMOUNTS OF \$150.00 DONATION TO EACH AMERICAN LEGION POST IN BROWN TOWNSHIP FOR MEMORIAL DAY GRAVE DECORATIONS. MALVERN POST #375 AND MINERVA POST #357.

ROAD: BOARD AGREED THAT ANY KIND OF MOWING OR GRADER WORK ON PROPERTY WILL NO LONGER

BE PERFORMED. CULVERTS NO LESS THAN 12" DOUBLE WALLED SMOOTH I.D. CULVERT WILL BE INSTALLED: CMP MATERIALS COULD BE USED SUBJECT TO APPROVAL BY THE BOARD, AS EACH SITE IS A LITTLE DIFFERENT, ALL DRIVEWAYS MUST HAVE A 20-30FT 12" MINIMUM DOUBLE WALLED I.D. CULVERTS PER COUNTY SPECIFICATION.

BOARD REVIEWED AND SET PAY SCALE FOR 2012: BOARD AGREED THAT ANY UNSKILLED LABOR WILL BE PAID AT MINIMUM WAGE SET AT THE TIME. IN CASE OF AN EMERGENCY OR DISASTER, THE WAGE FOR SKILLED LABOR WILL BE DETERMINED BY THE BOARD.

FIRE: THE GREAT TRAIL FIRE DISTRICT BECAME EFFECTIVE FOR THE TOWNSHIP AS OF 1/1/2012.

PAUL WOLF: \$12.75 PER HOUR: 10 PAID HOLIDAYS, 10 VACATION DAYS, 5 SICK DAYS, LIFE, DISABILITY, CANCER, DENTAL AND VISION INSURANCE. PLUS UNIFORMS. **SEXTON:** \$12.75 PER HOUR. INCENTIVE BONUS OF \$10.00 PER GRAVE SOLD. ANNIVERSARY NOVEMBER 20, 2012 (6-YEARS).

EARL MCMILLEN: PROMOTED TO ROAD CREW LEADER \$13.75 PER HOUR: 10 PAID HOLIDAYS, 9 VACATION DAYS, 5 SICK DAYS. LIFE, DISABILITY, CANCER, DENTAL AND VISION INSURANCE., PLUS UNIFORMS. ANNIVERSARY OCTOBER 1, 2012 (5-YEARS)

DAVID S. BURWELL: \$11.00 PER HOUR FOR 6- MONTH PROBATIONARY PERIOD. ANNIVERSARY AUGUST 8, 2012. (1-YEAR)

The meeting was adjourned till January 9, 2012 at 4:00 P.M. at the BROWN TOWNSHIP HALL.

Comments for this special session are as follows: TO WORK ON 2012 APPROPRIATIONS

ABSENT

Mr. EDDIE L CLARK

Mr. JOSEPH V CHIURCO

Mr. RODNEY G WISE

JEANNE A. GRIMM/CLERK

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All formal actions of the REGULAR of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.