

REGULAR MEETING

Held JANUARY 20, 2009 20

The Atwater Township Trustees held their regular meeting on Tuesday January 20, 2009 at 6:00pm at the Atwater town hall located at 1219 St Rte 183 Atwater Ohio

ATTENDING

Those attending the meeting were Cindy Werab, Dan Derreberry, James Conley, Rebecca Bennett, Naomi Wise, Martha Bevard, John Kovacich, Tom Nellis, Tara DeCrane, Tabitha Doyle, Bob Bane, Lynn Whittlesey, Don DeCrane, and Chief Russell.

CALL TO ORDER

Chairman Conley called the meeting to order at 6:00pm. Roll call Cindy yes, Dan yes, Jim yes. Fiscal Officer gave the board copies of Township financial reports.

OLD BUSINESS

Motion by Jim, second by Dan to appoint Marty Ries and Jeff Lantz to the VFFDF board for the 2009 year. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Chairman Conley stated he has two estimates to have a reverse osmosis and greensand filter system installed on the water softener system at the Fire Station. Clear water is \$2635.00 and Viking is \$2150.00 they also reset the system to regenerate every 600 gal. Motion by Jim, second by Dan to have Viking Plumbing install the system for \$2150.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase of postage stamps from the Atwater Post Office for \$84.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Dan, Second by Jim to reimburse administration members for travel, meals and hotel for the Winter OTA conference. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

MINUTES

Rebecca Bennett read the minutes of the reorganization meeting and regular meeting held January 5, 2009.

Motion by Cindy, second by Dan to approve the minutes of the reorganization meeting as read. Roll call Cindy yes, Dan yes Jim yes. Motion carried.

Motion by Dan, second by Cindy to approve the minutes of the regular meeting held on January 5, 2009 as read. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

BILL PAY

Motion by Jim, second by Dan to pay the bills. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

I, Rebecca Bennett, Fiscal Officer do hereby certify there are ample funds to pay the bills as written.

| | | |
|-------|------------------------------------|----------|
| 27846 | Viking plumbing | \$888.19 |
| 27847 | Record publishing | 24.19 |
| 27848 | Powers oil | 555.70 |
| 27849 | Robinson Med center one | 41.67 |
| 27850 | EmbroidMe | 2,499.50 |
| 27851 | Petigrew feed & hardware | 74.04 |
| 27852 | Portage co water resources | 321.15 |
| 27853 | Metro disposal | 149.82 |
| 27854 | Staples | 69.47 |
| 27855 | Morton salt | 1,677.42 |
| 27856 | Lowe's | 1,358.88 |
| 27857 | Dominion east Ohio | 1,516.88 |
| 27858 | Ohio Edison | 1,190.36 |
| 27859 | AT&T | 171.63 |
| 27860 | Lifegas | 172.35 |
| 27861 | Emergency Medical Products | 155.70 |
| 27862 | Portage county planning commission | 2,034.79 |
| 27863 | Dan Derreberry | 551.70 |
| 27864 | Cindy Werab | 29.54 |
| 27865 | Postmaster Atwater | 84.00 |
| 27866 | Rebecca Bennett | 578.05 |
| 27867 | Joseph Corbin | 370.62 |

RECORD OF PROCEEDINGS

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

JANUARY 20, 2009

Held

20

| | | |
|-------|-----------------------|-------------|
| 27868 | Ashley Davis | 294.71 |
| 27870 | Don DeCrane | 406.74 |
| 27871 | Dan Derreberry | 366.97 |
| 27872 | Mel Russell | 453.32 |
| 27874 | Heastands | 236.64 |
| 27875 | Warren Fire equipment | 821.85 |
| 27876 | Powers oil | 492.35 |
| 27877 | Morton salt | 3,387.03 |
| 27878 | Time Warner cable | 79.95 |
| 27879 | David Alldredge | 829.69 |
| 27880 | Robert Banc | 101.81 |
| 27881 | James Donovan | 287.57 |
| 27882 | Tina Mann | 177.10 |
| 27883 | Tim Whittlesey | 1,038.86 |
| 27884 | Alliance motors | 710.38 |
| Total | | \$24,151.08 |

Motion by Jim, second by Dan to go back into regular session. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

FIRE DEPARTMENT

Dan Derreberry stated he attending the Fire dept meeting last night. The members of the dept stated they would like to update their training. He then stated he has a policy that has been produced by legal council pertaining to the reimbursement of paramedic training. The policy states those attending this particular training, are to pass the courses and remain on the dept for 3 years after completion of the class or they will be required to reimburse the tuition for the training. We have discussed this with the members attending and they agreed with the terms at that time.

Motion by Dan, second by Jim to approve the training policy for paramedic training. Roll call. Cindy no I do not agree with the portion pertaining to the amount of time the members have to stay with the dept, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to reimburse Tom Nellis for attending the Northern Ohio Arson Seminar at Ashland College for \$258.08 plus mileage, meals, and hotel. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase of an aluminum rail for truck # 1115 from Sutphen corp. for \$31.12. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase of 6 80# bags of red out softener salt and 3 5-gal bottles of spring water from Portage salt and supply for \$90.80. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase of 18 helmet accountability tags from Eagle Engraving for \$ 27.00 plus shipping. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Dan, second by Cindy to approve the purchase of head blocks, oxygen regulators and batteries from EMP for \$ 155.69. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the then and now purchase of various switches and lamps from Heastands Auto for \$26.68. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Dan, second by Cindy to approve the expenditure of sending Probationary member John Kline to basic EMT class at Stark State not to exceed \$1000.00 Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

The board held a discussion pertaining to the payment of Fire Fighters courses that was paid, for this member to attend from Maplewood. Don DeCrane stated the member could not attend both courses at the same time. Rebecca Bennett will contact Maplewood to have the tuition reimbursed to the township.

Chief Russell requested a travel reimbursement at that time for Tom Nellis.

RECORD OF PROCEEDINGS

Minutes of

Meeting

REGULAR MEETING

DAYTON LEGAL BLANK, INC. FORM NO. 101-09

JANUARY 20, 2009

Held _____ 20 _____

Motion by Cindy, second by Dan to approve the reimbursement for mileage for Tom Nellis to travel to Robinson Hospital for \$19.68. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

ZONING

Zoning requested to go into executive session to discuss pending litigations with the board.

ROAD DEPARTMENT

Jim Conley read various purchase requests from the dept for approval.

Motion by Jim, second by Cindy to approve the purchase of 50 gallons of 15w-40 motor oil from Ravenna oil for \$520.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, second by Dan to approve a blanket certificate for heastands auto for equipment and supplies for \$500.00 good until 3/20/09. roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, second by Dan to approve a blanket certificate for Lowes for building supplies and maintenance for \$500.00 until 3/20/09. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, second by Cindy to approve the purchase of 50 tons of road salt from Morton salt for \$3500.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, second by Cindy to approve the expenditure to refill the propane gas tank from Pettigrew not exceed \$50.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, second by Cindy to approve the then & now order of snow plow parts from Dexter Co. for \$84.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

CEMETERY

Cindy stated the cemetery has noting to report at this time.

NEW BUSINESS

Motion by Jim, second by Dan to appoint James Mathews as special council for the township for 2009. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, second by Dan to contact the gas company for estimates to have a meter places on the gas line from the town hall to the garage. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, second by Dan to purchase a Time clock for the Fire dept. for \$299.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Jim requested the departments fill out a vehicle inspection check list daily as requested by the Township Ins co. Chief Russell expressed concern with the amount of time that will take to perform. Cindy inquired if they regularly check the vehicles lights, tires etc. Dan stated when the trucks return from a call do you inspect and restock at that time. Cindy stated we want what would work best. We'll look at the log sheets, these check list are detailed.

The board reviewed a scheduled road check list requested by the townships Ins Co.

The board decided to table these decisions.

John Kovacich asked is the Fire dept has blanket certificates? Rebecca Bennett stated they have not requested one.

Rebecca Bennett request approval to purchase office supplies as needed for 2009 for all dept. general use not to exceed \$4000.00 and Fire dept not to exceed \$3500.00.

Motion by Jim, second by Dan to approve the supper blanket certificates for general not to exceed \$4000.00 and Fire not to exceed \$3500.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. Cindy asked how much advance notice is needed from the depts. for office supplies. Rebecca answered a reasonable amount of time. I go to that area almost weekly.

RECORD OF PROCEEDINGS

Minutes of

Meeting

REGULAR MEETING

COPYON, LEGAL BLANK, INC., FORM NO. 1014R

Held

JANUARY 20, 2009

20

Jim requested an updated roster for the fire department to be turned in quarterly and fuel logs for each vehicle weekly. Don stated they just turned in an updated roster to Dan yesterday. Dan stated the additional pumps for the fuel tanks will help monitor usage.

Jim then asked the Fire Department where they get their motor oil from, they replied Heastands.

Jim stated that no personal vehicles are to be in township buildings.

EXECUTIVE SESSION

Motion by Jim, second by Cindy to go into executive session to discuss pending litigations with zoning. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (7:35pm)

Motion by Dan, second by Cindy to back into regular session. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (7:55 pm)

OPEN FORUM

Martha Bevard asked if the Town hall has sewer. Rebecca Bennett answered yes.

John Kovacich requested copies of public documents.

Tom Nellis asked about the Cadet program at the Fire Department.

EXECUTIVE SESSION

Motion by Jim, second by Cindy to go into executive session to discuss personnel with the Fire Department. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (8:57pm)

Motion by Jim, second by Cindy to go back into regular session. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (9:14pm)

Dan stated due to information he received from OTARMA they advised the township to be cautious with the cadet program, changes in the industry and statistics show that adrenaline and age are factors to consider. To add the incentive of receiving reimbursement compensation for cadets is not recommended.

Motion by Dan, second by Jim to discontinues payment to all cadets for responding to calls and transport. Roll call Cindy abstain, until she has read the information from OTARMA, Dan yes, Jim yes. Motion carried.

ADJOURNMENT

Motion by Jim, second by Dan to adjourn. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (9:16pm)

James Conlay
Cindy Lusberg

Cindy Lusberg
Rebecca Bennett