

RECORD OF PROCEEDINGS

Minutes of

REORGANIZATION MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

JANUARY 5, 2009

Held

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The Atwater Township Trustees held their reorganization meeting on January 5, 2009 at 7:00pm at the Atwater Town hall located at 1219 St Rte 183 Atwater Ohio.

ATTENDING

Those attending the meeting were Cindy Werab, James Conley, Dan Derreberry, Rebecca Bennett, Ron & Emma Stanfield, Bob Bane, Daryl Lehmen, Naomi Wise, Martha Bevard, John Kovacich, Don DeCrane, Chief Russell, Maggie Kane, and Tom Nellis.

CALL TO ORDER

Fiscal Officer, Rebecca Bennett, called the meeting to order at 7:00pm. Roll call Cindy yes, Jim yes, Dan yes.

Rebecca then called for nominations for the position of Chair Person for the 2009 year.

Motion by Dan Derreberry to nominated James Conley to the position of Chairman, Seconded by James Conley. Roll call Cindy yes, Jim yes Dan yes. Motion carried

The meeting was then handed over to James Conley.

Motion by Jim, to appoint Dan Derreberry to the position of Vice Chairman for the 2009 year. Second by Cindy. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

EXECUTIVE SESSION

Motion by Jim, second by Dan to go into executive session to discuss personnel. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (7:04pm)

Motion by Cindy, second by Jim to back into the reorganization meeting. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. 7:20pm)

Motion by Cindy, second by Dan to appoint Mel Russell to the position of Fire Chief for the 2009 year. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to appoint Mel Russell and Jesse Baughman to the position of Fire Inspector for the 2009 year. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, Second by Dan to appoint Don DeCrane to the position of Assistant Fire Chief for the 2009 year. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, Second by Dan to appoint Darren Werab to the position of Captain for the 2009 year. Roll call Cindy abstain, Dan yes, Jim yes. Motion carried.

Motion by Cindy, Second by Dan to appoint James Donovan to the position of Zoning Inspector for the 2009 year to be paid on a salary basis of \$350.00 per month. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, Second by Dan to appoint Bob Bane to the position of assistant zoning inspector on a temporary month to month basis at a rate of \$150.00 per month. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, Second by Dan to appoint Tina Mann to the position of Zoning Secretary for the 2009 year. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

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Motion by Cindy, Second by Dan to appoint Richard Myers to the position of Janitor for the Town hall for the 2009 year. Cindy yes, Dan yes, Jim yes. Motion carried.

The board requested any nominations for the position of Lieutenant from Chief Russell. He stated he did not have any nominations at this time.

RESOLUTION 1-2009

Motion by Cindy Werab to adopt resolution 1-2009.

The Atwater Township Board of Trustees regularly scheduled meetings will be held on the first and third Tuesday of each month. Meetings will be held at 6:00 pm at the Atwater Town hall located at 1219 St Rte 183 Atwater, Ohio. The meetings will follow a agenda set forth by the Board of Trustees and public comment will be entertained if time permits. Changes in the meeting dates or times, special meetings, hearings or emergency meetings will be published in the Record Courier as required. All work sessions are for discussion of public business and will be recognized as public meetings.

The Atwater Zoning Commission regularly scheduled meeting will be held the first Wednesday of each month. Meetings will be held at 7:30pm at the Atwater Town hall located at 1219 St Rte 183 Atwater, Ohio. The zoning secretary will notice special meetings, hearings or work sessions in the Record Courier according to periods specified in the Ohio Revised Code. All work sessions are for the discussion of public business and will be considered a public meeting.

The Atwater Board of Zoning Appeals regularly scheduled meeting will be held on the third Thursday of each month. Meetings will be held at 7:30pm at the Atwater Town hall located at 1219 St Rte 183 Atwater. The zoning secretary will notice special meetings, hearings or work sessions in the Record Courier according to periods specified in the Ohio Revised Code. All work sessions are for the discussion of public business and will be considered a public meeting.

Dan Derreberry seconded the resolution. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

ZONING INSPECTOR OFFICE HOURS

Motion by Jim, second by Dan to set the office hours for the Zoning Inspector to be from 7:00pm to 8:00pm every Thursday evening at the Atwater Town hall located at 1219 St Rte 183 Atwater Ohio. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

RENTALS AND FEES

TOWN HALL

Motion by Cindy, second by Jim to charge \$125.00 rental fee and \$125.00 deposit for township residents for town hall rental with the hours available from 8:00am to 10:00pm. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Jim, Second by Dan to charge \$175.00 rental fee and \$175.00 deposit for non township residents for town hall rental with hours available from 8:00am to 10:00pm. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Rental of Town hall

Service	Residential fee	Non residential fee
Town hall rental from 8.00am to 10:00pm	125.00	175.00
Town hall rental deposit	125.00	175.00

AMBULANCE SERVICES

Motion by Cindy, Second by Dan to continue soft billing for Ambulance services for Atwater Township residents. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

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Motion by Cindy, second by Dan to continue to follow the established chart for billing of Ambulance services for non residents of Atwater Township. Basic transport \$450.00, LS1 transport \$550.00 and LS2 transport \$700.00, Plus \$10.00 per mile. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

CEMETERY FEES

Motion by Cindy, second by Dan to increase the fees for Atwater Memorial Cemetery an additional \$50.00 for each sale or service. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Cemetery fees

Service	Residential fee	Non residential fee
Per grave	200.00	425.00
Per lot	350.00	700.00
Cremation	225.00	225.00
Baby section	150.00	150.00
Open / close for baby section	225.00	225.00
Open / close for all other sections	450.00	450.00
Saturday, Sunday, and Holiday additional fee	200.00	200.00
After 3:00pm additional fee	150.00	150.00

ZONING PERMITS

Motion by Dan, Second by Cindy to approve the following rates for zoning permits and services. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Zoning Permits and Fees

Permits and fees	Amount
Single family dwelling	150.00
2 family dwelling	210.00
Garage and additions	125.00
Storage building (under 64 sq ft)	50.00
Storage buildings (over 64 sq ft)	75.00
Commercial buildings and Offices (up to 1000 sq ft)	350.00
Commercial buildings and Offices (over 1000 sq ft)	650.00
Industrial and offices (up to 1000 sq ft)	350.00
Industrial and offices (over 1000 sq ft)	650.00
Changes to permit application	50.00
Application for Board of Appeals	175.00
Application for conditional zoning	175.00
Application for zoning amendment	175.00
Signs (9 sq ft or less)	75.00
Signs (over 9 sq ft less than 50 sq ft)	125.00
Signs (over 50 sq ft less than 100 sq ft)	225.00
Signs (over 100 sq ft)	425.00
Site plan review	400.00

TEMPORARY APPROPRIATIONS

Rebecca Bennett requested the board to approve temporary appropriation of \$600,000.00 to pay for expenditures.

Motion by Dan, Second by Cindy to approve temporary appropriation of \$600,000.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

RECORD OF PROCEEDINGS

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REORGANIZATION MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10-08

JANUARY 5, 2009

Held

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RESOLUTION 2-2009

Cindy moved the adoption of resolution 2-2009:

Resolved, by the board of Trustees of Atwater Township, In accordance with provisions of law previously adopted a Tax Budget for the year 2009:and Whereas, The Budget Commission of Portage County, has certified its action thereon to this board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this board, and what part thereof is without, and what part within, the ten mill tax limitation: therefore, be it

Resolved, by the Board of Trustees of Atwater Township, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same hereby accepted: and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said township the rate of each tax necessary to be levied within and without the ten mill limitations.

Dan Derreberry seconded the resolution. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

INVENTORY

Motion by Cindy, Second by Jim to take an inventory count of township merchandise and property on Saturday, January 10, 2009 at 8:00am. Roll call Cindy, Dan yes, Jim yes. Motion carried.

DEPARTMENT LIAISONS

Chairman Conley appointed Dan Derreberry as the Fire Department Liaison, Cindy Werab as the Cemetery Liaison and James Conley as the Road Department and Town hall rental Liaison.

ADJOURNMENT

Motion by Cindy, second by Jim to adjourn the reorganization meeting. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (8:04pm)

James Conley

Rebecca Bennett

Danny Derreberry

Cindy Werab