

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## REGULAR MEETING

February 3, 2009

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Atwater Township Trustees held their regular meeting on February 3, 2009 at 6:00pm at the Atwater Town hall located at 1219 St Rte 183 Atwater, Ohio

## ATTENDING

Those attending the meeting were Cindy Werab, Dan Derreberry, James Conley, Rebecca Bennett, James Donovan, Bob Bane, Chief Russell, John Kovacich, Emma & Ron Stanfield, Maggie Kane, Naomi Wise, Martha Bevard, Don & Maxine Knapp, Lynn Whittlesey and Pete Royer.

## CALL TO ORDER

Chairman Conley called the meeting to order at 6:00 pm. Roll call Cindy yes, Dan yes, Jim yes.

## OLD BUSINESS

Motion by Jim, second by Cindy to approve the additional expenditure for the installation of a reverse osmosis booster pump of \$225.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Cindy asked about the reverse osmosis and green sand filter is working at the station. Mel replied the maintenance of the system will be estimated at \$400.00 a year for the chemicals, but we'll see. Cindy requested to be updated on the situation.

Chairman Conley stated all departments are to adhere to the chain of command. If any department needs to contact the township legal advisors they are to go through their liaison.

Chairman Conley stated an estimate to install a meter for the natural gas at the garage has come in from Viking plumbing for \$600.00 Cindy inquired if this is the same company that installed the line. Jim replied, yes.

Motions by Dan, second by Cindy to have Viking Plumbing install a meter for the natural gas line to the garage for \$600.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Chairman Conley stated the Fire Dept vehicle inspection sheets that they currently use are more detailed than the ones provided by the INS co. and they should continue to use those.

Motion by Dan, second by Cindy to reimburse Rebecca Bennett for internet service for the elected term. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Chairman Conley stated the Town house that the Historical Society rents is in need for roof repair estimated at \$700.00. Fiscal Officer stated she needs to certify funds are available before the board decides on this expenditure.

## MINUTES

The minutes of the previous meeting held on January 20, 2009 was read by Rebecca Bennett.

Motion by Cindy, second by Dan to approve the minutes as read and written. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

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20

## BILL PAY

Motion by Jim, second by Cindy to pay the bills as written. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

I, Rebecca Bennett, Fiscal Officer do hereby certify there are ample funds to pay the bills as written.

Warrant Number	Type	Date	Vendor/Employee	Amount	Status
27900	VW	02/03/2009	METRO DISPOSAL, LLC-CANTON	345.29	0
27901	VW	02/03/2009	CRANE EQUIPMENT LEASING, INC.	29,824.29	0
27902	VW	02/03/2009	MORTAGE FIDELITY DEPOSITORS	14.00	0
27903	VW	02/03/2009	HEASTAND AUTO PARTS	462.93	0
27904	VW	02/03/2009	EAGLE ENGRAVING	23.80	0
27905	VW	02/03/2009	FAVENNA OIL COMPANY	496.00	0
27906	VW	02/03/2009	MORTAGE SALES & SERVICE	101.85	0
27907	VW	02/03/2009	HYDE'S AUTOMOTIVE, INC.	233.00	0
27908	PY	02/03/2009	JAYIL L. ALLREDGE - ALLREDGE	814.31	0
27909	PY	02/03/2009	REBECCA LYNN BENNETT - BENNETT	578.66	0
27910	PY	02/03/2009	JAMES DOYCE CONLEY - CONLEY	794.39	0
27911	PY	02/03/2009	JOSEPH L. CURBIN - CURBIN	306.40	0
27912	PY	02/03/2009	ASHLEY R. DAVIS - DAVIS	318.60	0
27913	PY	02/03/2009	DONALD G. DECRANED - DECRANED	545.10	0
27914	PY	02/03/2009	DANNY DEERENBERY - DEERENBERY	367.19	0
27916	PY	02/03/2009	MELVIN L. RUSSELL - RUSSELL	542.30	0
27917	PY	02/03/2009	CINDY MARIE WELAG - WELAG	678.15	0
27918	PY	02/03/2009	TIMOTHY LYNN WHITTLESBY - WHITTLESBY	1,041.95	0
Subtotal:				37,042.50	
Adjustments:				0.00	
Total Amount Pending for Accounting:				0.00	
Total Amount Pending for Payroll:				0.00	
Total:				37,042.50	

Motion by Cindy, second by Jim to go back into regular session. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

## FIRE DEPARTMENT

Chief Russell gave the fire department report for the month of January. 1 outside fire, 1 other, 8 transports to Robinson, 3 non transports, 2 other incidents, 1 mutual aid given for a total of 16 calls for the month.

He also reported that the new contract for Nimishillan Dispatching has come in for the board to review and sign. Dan stated he would like to have the contract review by legal council before signing.

Chief Russell presented the board with the following purchase order requests for their review.

Motion by Cindy, second by Dan to approve a 90 day blanket certificate for Lowes for \$250.00, Wal-mart for \$500.00 and Heastands for \$500.00 Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the reimbursement for Tom Nellis for the cost of the EMS Convention fee and Hotel lodging for 3 people for \$1071.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

February 3, 2009

Held \_\_\_\_\_ 20 \_\_\_\_\_

Motion by Cindy, second by Dan to reimburse Tom Nellis, Paula Baughman and Shirley McAlicher for millage & meals while attending the EMS Conference provided with receipts. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the expenditure for the repair work to truck 1112 not to exceed \$500.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the Now & Then expenditure for Hydes Automotive for \$233.00 for batteries for the Ambulances. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the Now & Then expenditure for Heastands for a fuel filter for \$7.89. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase of 8 pager batteries from Mitchell Communications for \$112.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the now & then po for English Plumbing for repair to the sewer drain not to exceed \$500.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the reimbursement for EMT basic exams for Kevin Bittner and Tom Eland of \$70.00 each. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the expenditure for Rick Bane and Darren Werab to attend Basic EMT class at Maplewood not to exceed \$2000.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to reimburse Don DeCrane \$1.59 for a coupling nut. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase of 2 1-gal, 3 5-gal, and 5 funnels from Blasiman Fire Equipment for \$303.35. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Chief Russell requested postage stamps and copies of paperwork from Ins company pertaining to the cadet program from the board.

## ZONING

Jim Donovan stated zoning had nothing to report at this time.

## ROAD DEPARTMENT

Jim Conley stated the Road dept is currently looking into the purchase of a new work truck to replace 2 older trucks.

Motion by Cindy Werab to adopt Resolution 3-2009

Resolution 3-2009

Whereas, section 5513.01(B) of the Ohio Revised Code provides the opportunity for counties, Townships, Municipal Corporations, Port authorities, Regional Transit Authorities, State Colleges/ universities and County Transit Boards to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies, or other articles, and

Whereas, Atwater Township deems it in the best interest of Township for security of supplies and to secure a guaranteed cost:

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0161

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20

Now Therefore, be it resolved Atwater Township intends to legally bound to participate with the Ohio Department of Transportation for the purchasing of Sodium Chloride for the 2009-2010 season.

Second by Dan Derreberry, Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

### CEMETERY

Cindy Werab stated I would like to commend Tim & Dave for their work effort this past couple of weeks. Dave plowed the Cemetery with his own truck & Tim has been working with the Methodist Church to list the veterans that are in The Cemetery.

Motion by Cindy, second by Dan to increase the foundation fees for the cemetery by \$10.00. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Chairman Conley stated that each department is to turn in fuel ledgers every two weeks to their dept liaison.

### EXECUTIVE SESSION

Motion by Jim, second by Dan to go into executive session to discuss personnel with zoning and then with the fire dept. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (7:04pm)

Motion by Dan, second by Jim to go back into regular session. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (7:54pm)

Motion by Cindy to appoint Bob Bane as assistant zoning inspector for the month of February. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to post a legal ad in the Record Courier to accept application for part time position (s) for the Fire department, deadline for application are 2-27 at 5:00pm. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Motion by Cindy, second by Dan to increase the available paid hours at the fire dept to 80 hours per week, not to exceed 24 hours per person per week. Roll call Cindy yes, Dan yes, Jim yes. Motion carried.

Cindy Werab stated the purpose to increase the available paid hours at the fire station is intended to have 2 employees on staff for 8 hours a day 5 days a week.

### PUBLIC COMMENT

Naomi Wise asked about the notice that is in the Alliance newspaper about public meetings. The boars responded by stated the paper does this on their own, but will contact them about the recent changes in the township meetings.

Martha Bevard asked how many hours per person is allowed at the fire dept. The board replied 24 hrs per person.

Lynn Whittlesey stated that in order to expedite the meeting, the board should sign checks for bills and payroll outside of a public meeting, and that they should come up with a way to pay the bills before a meeting. The board stated they did speak with the prosecutor in the past pertaining to this matter, but will ask again. Lynn also asked if the board can hold all executive session until the end of the meeting to save time.

### ADJOURNMENT

Motion by Jim, second by Dan to adjourn. Roll call Cindy yes, Dan yes, Jim yes. Motion carried. (8:07pm)

 

