

OCTOBER 6, 2008

Held

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The Atwater Township Trustees held their regular meeting on October 6, 2008 at 7:00pm at the Atwater town hall located at 1219 St Rte 183 Atwater Ohio.

ATTENDING

Those attending the meeting were Cindy Werab, James Conley, Dan Derreberry, Rebecca Bennett, Bevard, James Donovan, Bob Bane, Maggie Kane, Don DeCrane, Mel Russell, Tom Nellis, Ron Stanfield Emma Stanfield, Maxine Knapp, Barry Rossow, John Kovacich, Beckie Whittlesey, Lynn Whittlesey, Walter Bainey, and Peggy Bainey.

CALL TO ORDER

Chairman Derreberry called the meeting to order at 7:00pm. Roll call Cindy yes, Jim yes, Dan yes.

MINUTES

Rebecca Bennett read the minutes of the previous regular meeting and the special meeting held on September 22, 2008.

Motion by Cindy Werab, second by James Conley to approve the minutes of the regular meeting held on September 15, 2008. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Motion by Cindy Werab, second by James Conley to approve the minutes of the special meeting held on September 22, 2008. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

INTER FUND TRANSFER

Fiscal officer requested the board to approve the following inter-fund transfers in order to pay the bills.

\$5,500.00 to 2281-230-132-0000 from 2281-231-323-0000

\$2,500.00 to 2281-230-212-0000 from 2281-230-323-0000

\$1,150.00 to 1000-120-720-0000 from 1000-120-420-0000

\$1,200.00 to 1000-110-312-0000 from 1000-120-420-0000

\$800.00 to 1000-110-410-0000 from 1000-120-420-0000

Motion by James Conley, second by Dan Derreberry to approve the necessary transfers. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Rebecca Bennett stated she had received a notice from life force management that an Ambulance patient had over paid for the services he received both his insurance company and the patient paid. The overage was \$45.26.

Motion by James Conley, second by Cindy Werab to reimburse Clyde Fullem \$45.26 for over payment. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

BILL PAY

Motion by James Conley, second by Cindy Werab to pay the bills as written. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

I, Rebecca Bennett, Fiscal Officer do hereby certify there are ample funds to pay the bills as written.

RECORD OF PROCEEDINGS

REGULAR MEETING

DAYTON LEGAL BLANK, INC., FORM NO. 10146

OCTOBER 6, 2008

Held

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Version: 12.3
3:01:39 pm 10/06/2008

PAYMENT REGISTER
ATWATER TOWNSHIP, PORTAGE COUNTY
Accounting/Payroll
From: 10/01/2008 to 10/31/2008

Page: 1 of 2
Date: 10/06/2008

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
27549	VW	10/01/2008	A.A. LUKETIC AND ASSOCIATES INC.	\$1,200.00	0
27550	VW	10/01/2008	MEDICAL MUTUAL OF OHIO	3,355.96	0
27551	VW	10/01/2008	TREASURER OF STATE	594.71	0
27552	VW	10/01/2008	CHASE EQUIPMENT LEASING, INC.	60,576.83	0
27553	VW	10/01/2008	TIME WARNER CABLE	169.93	0
27554	VW	10/01/2008	OHIO EDISON COMPANY	74.34	0
27555	VW	10/01/2008	TREASURER STATE OF OHIO	150.00	0
27556	VW	10/01/2008	EMERGENCY MEDICAL PRODUCTS, INC.	47.50	0
27557	VW	10/01/2008	ROBINSON MED. CENTER ONE	137.00	0
27558	VW	10/01/2008	AT&T	62.92	0
27559	VW	10/01/2008	NEXTEL	30.07	0
27560	VW	10/01/2008	WARREN FIRE EQUIPMENT INC.	8,590.00	0
27561	VW	10/01/2008	GRAINGER	225.21	0
27562	VW	10/01/2008	USA MOBILITY WIRELESS, INC	357.18	0
27563	VW	10/01/2008	BREATHING AIR SYSTEMS	69.28	0
27564	VW	10/01/2008	HOME SAVINGS	2,155.25	0
27565	VW	10/01/2008	DOMINION EAST OHIO	148.30	0
27566	VW	10/01/2008	LIFE-FORCE MANAGEMENT INC.	102.29	0
27567	VW	10/01/2008	PUBLIC EMPLOYEES RETIREMENT SYSTEM	95.41	0
27568	PY	10/01/2008	ROBERT BANE - BANE	441.29	0
27569	PY	10/01/2008	JESSE W. BAUGHMAN - BAUGHMAN	201.69	0
27570	PY	10/01/2008	PAULA A. BAUGHMAN - BAUGHMAN	91.68	0
27571	PY	10/01/2008	KEVIN C. BITTNER - BITTNER	634.32	0
27572	PY	10/01/2008	JAMES BOYCE CONLEY - CONLEY	733.96	0
27573	PY	10/01/2008	CLINTON CORPENING - CORPENING	131.75	0
27574	PY	10/01/2008	CINDY MARTE WERAB - WERAB	677.72	0
27575	PY	10/01/2008	DAVID L. ALLREDGE - ALLREDGE	829.69	0
27576	PY	10/01/2008	LARRY DERREBERRY - DERREBERRY	366.97	0
27577	PY	10/01/2008	TAMI L. EARNEST - EARNEST	9.16	0
27578	PY	10/01/2008	THOMAS ELAND - ELAND	233.78	0
27579	PY	10/01/2008	JOSEPH L. CORBIN - CORBIN	680.28	0
27580	PY	10/01/2008	JAMES DONOVAN - DONOVAN	175.76	0
27581	PY	10/01/2008	DARYL W. LEHMAN - LEHMAN	239.34	0
27582	PY	10/01/2008	JEFFREY D. MANN - MANN	728.84	0
27583	PY	10/01/2008	RICHARD E. MYERS - MYERS	190.27	0
27584	PY	10/01/2008	THOMAS A. NELLIS - NELLIS	385.05	0
27585	PY	10/01/2008	REBECCA LYNN BENNETT - BENNETT	579.05	0
27586	PY	10/01/2008	TIMOTHY LYNN WHITTLESEY - TIMOTHY	1,067.53	0
27587	PY	10/01/2008	TINA S. MANN - MANN	177.10	0
27588	PY	10/01/2008	DARREN P. WERAB - WERAB	137.51	0
27589	PY	10/01/2008	WILLIAM D. WHITE - WHITE	55.01	0
27590	PY	10/01/2008	DARIAL T. YOUNG - YOUNG	366.71	0
27591	PY	10/01/2008	DONALD J. DECRANE - DECRANE	1,082.35	0
27592	PY	10/01/2008	MELVIN L. RUSSELL - RUSSELL	923.37	0
27593	VW	10/01/2008	CLYDE FULLEM	45.26	0
27594	VW	10/01/2008	DANNY DERREBERRY	555.60	0
27595	VW	10/01/2008	METRO DISPOSAL, LLC-CANTON	162.30	0
27596	VW	10/01/2008	RECORD PUBLISHING COMPANY	81.60	0
27597	VW	10/01/2008	PORTAGE COUNTY WATER RESOURCES	321.15	0
27598	VW	10/01/2008	RAVENNA OIL COMPANY	1,736.52	0
27599	VW	10/01/2008	HEASTAND AUTO PARTS	281.71	0
27600	VW	10/01/2008	ALLIANCE MOTORS INC.	1,188.44	0
27601	VW	10/01/2008	CINDY WERAB	29.54	0
27602	VW	10/06/2008	TREASURER OF STATE	3,546.78	0
27603	VW	10/06/2008	OHIO EDISON COMPANY	929.00	0
27604	VW	10/06/2008	PS CONSTRUCTION FABRICS, INC.	4,980.00	0
27605	VW	10/06/2008	GRAFIC ENTERPRISES INC.	872.56	X
27606	PY	10/06/2008	SHIRLY B. MCALICHER - MCALICHER	426.31	0
27607	PY	10/06/2008	TARA E. DECRANE - DECRANE	247.53	0
27608	PY	10/06/2008	TASITHA A. DOYLE - DOYLE	68.76	0
27609	VW	10/06/2008	PORTAGE COUNTY CLERK OF COURTS	132.00	0
27610	VW	10/06/2008	GRAFIC ENTERPRISES INC.	672.56	0
27611	SN	10/06/2008	Skipped Warrants 27611 to 27613	0.00	Y
27614	VW	10/06/2008	DOE DECRANE	93.48	E
27615	VW	10/06/2008	ATWATER FIRE DEPARTMENT	12.50	E
27616	VW	10/06/2008	MELVIN RUSSELL	14.76	E
Subtotal:				107,031.41	
Adjustments:				0.00	
Total Amount Pending for Accounting:				126.74	
Total Amount Pending for Payroll:				0.00	
Total:				\$107,152.15	

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Cindy Werab stated for the record she abstained from signing the payroll check for Darren Werab.

Motion by James Conley, second by Dan Derreberry to back into regular session. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

FIRE DEPARTMENT

Chief Russell requested to be reimbursed \$39.36 for mileage traveled.

Motion by Cindy Werab, seconded by James Conley to reimburse Mel Russell \$3.36 for travel. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Chief Russell then gave the Fire Department report for the month of September. Six transports to Robinson, 5 to other facilities, 1 non-transport, 11 other incidents, 2 mutual aids given and 2 mutual aids received. 25 total calls for the month of September and 207 total calls for the year.

He also stated that Don DeCrane and he met with Fire Com and the Ravenna Trustees to discuss the fee increase for 2009. They made another offer of \$15,812 for the year, with a 20% increase each year over a ten-year period. They would like a plan from Atwater stating what the township intends pertaining to this matter. The chief also met with Cen com dispatching their rates is based on a \$34 per call, and would approximately \$8000.00 per year. They offer advantages that differ from our current service, and are the current back up for Portage County. Don DeCrane stated: the radio testing for this company showed no problems and that it would cost around \$3000.00 to convert the current pagers. They offer mapping with aerial views to assist responders with finding the location. Cindy Werab inquired about further research for the changes needed. Mel replied the contract would need to have review by council. Dan stated the board will consider a new contract with review of council. Cindy stated she went with Mel and Don to Cen Com and spoke positively of their facilities.

Mel then requested to go into executive session to discuss personnel.

Don DeCrane presented the board with various purchase requests, and the following decisions were made.

Motion by Cindy Werab, Second by James Conley to approve the purchase of pager batteries and repair of pagers from Mitchell Communications for \$97.00. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Motion by Cindy Werab, Second by James Conley to approve the purchase of 200 file of life magnets from Positive Promotions for \$240.00 plus shipping. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Motion by Cindy Werab, Second by James Conley to approve the purchase of a Stryker Stair Chair and Tracks from Stryker Co. for \$2255.00 funded by the 2008 EMS grant. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Motion by Cindy Werab, Second by James Conley to approve the purchase of 2 clear reflectors and 2 emergency light bulbs from FallsWay Equipment Co for \$108.00 plus shipping. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Motion by Cindy Werab, Second by James Conley to approve the purchase of 6-80lb bags of water softener salt and 5-5gal containers of spring water from Portage salt and supply for 106.35. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Motion by Cindy Werab, Second by James Conley to approve the purchase or various medical supplies from EMP for \$57.19 plus shipping. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

REGULAR MEETING

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10-38

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Motion by Cindy Werab, Second by James Conley to approve the reimbursement to Don DeCrane for travel fro \$42.64. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Don Stated the Fire Department held their pancake Breakfast of Sunday October 5th and served about 100 people. He also stated they had brochures to campaign for the upcoming levy.

Martha Bevard asked why the Dept used so much salt. Don stated he would look into that.

ZONING

Bob Bane stated he requested council to move forward on the Walter Smith hearing. He also requested the board to reimburse Duane Whitaker \$150.00 for a variance hearing that was canceled.

Motion by Cindy Werab, Second by Dan Derreberry to reimburse Duane Whitaker \$150.00. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

EXECUTIVE SESSION

Motion by Cindy Werab, Second by Dan Derreberry to go into executive session to discuss personnel for the Fire department. Roll call Cindy yes, Jim yes, Dan yes. Motion carried. (8:02pm)

Motion by James Conley, Second by Cindy Werab to back into regular session. Roll call Cindy yes, Jim yes, Dan yes. Motion carried. (8:22pm)

Motion by Cindy Werab, Second by James Conley to accept the resignation of Clinton Corpening and Samantha Jenkins. Roll call Cindy yes, Jim yes, Dan yes, Motion carried.

Motion by Cindy Werab, Second by James Conley to appoint Ashley Davis to the position as paid staff to the Fire Dept at a rate of \$10.00 per hour with combined hours of all hourly employees at the station not to exceeds 56hrs per week. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Dan Derreberry stated the Hose Tower repair work is completed, and stated another crack is forming and recommended patching at this time.

Motion by Dan Derreberry, Second by James Conley to advertise to receive bids for the painting of the exterior walls and trim and one interior wall of the Fire station. Advertisement should run for 2 days preferably Friday and Saturday. Bids are to be received by 6:30pm 10/20/08. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Motion by Dan Derreberry, Second by James Conley to hold a special meeting 10/20/08 at 6:30 for the purpose of reviewing bids for the "fire station painting project" with the regular meeting to immediately follow. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

ROAD DEPARTMENT

James Conley read a list of items Tim has requested to purchase for the department. The board made the following decision.

Motion by James Conley, Second by Dan Derreberry to approve the purchase of concrete for cemetery footers, fuel oil for the garage, and asphalt for road patching. Roll call Cindy yes, Jim yes, Dan yes. Motion carried.

Jim stated that the road crew trucks needed immediate repair work done. Alternator and radiator work. The repair work was needed to keep the trucks in operation. Jim also stated that he had ground seven stumps in the cemetery with his own equipment.

REGULAR MEETING

DAYTON LEGAL BLANK, INC., FORM NO. 10-48

Held OCTOBER 6, 2008 20

CEMETERY

Cindy Werab stated the cemetery records are backed up and that she has updated her Micro soft program and is now compatible with the Cemetery Computer.

NEW BUSINESS

Cindy Werab announced that the Edinburg Fire Association will hold a pancake breakfast on 10/12/08 fro 8am to 1pm with the proceeds to go to the Portage County Health Dept Levy Committee. She also stated the Web site for the Township is coming along and needed photo's

The Fiscal Officer presented the board with outstanding debt from various EMS patients. After the boards review, Cindy Werab spoke for the board and announced that due to the outstanding debt being from residents and that the debt was INS co-pay the board will waive the fees.

Ron Stanfield asked the board about an electric bill the Historical Society issued to reimburse the township on 8/18/08. Rebecca Bennett asked if the check has been cashed according to their account, and stated it was given to the board while I was on vacation I asked Rebecca Carter and she stated she did not receive a check. Ron stated he was not sure whom he gave it to. Each board member stated they did not recall receiving the check either.

Motion by James Conley, Second by Cindy Werab to adjourn. Roll call Cindy yes, Jim yes, Dan yes. Motion carried. (8:45pm)

Cindy Werab

Cindy Werab

James Conley

Rebecca Bennett