

RECORD OF PROCEEDINGS

Minutes of

Meeting

REGULAR MEETING

DAYTON LEGAL BLANK, INC., FORM NO. 1013H

Held

November 17, 2008

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The Atwater Township Trustees held their regular meeting at 7:00pm at the Atwater Town hall located at 1219 St Rte 183 Atwater Ohio.

ATTENDING

Those attending the meeting were Cindy Werab, Dan Derreberry, Rebecca Bennett, Walter & Peggy Bainey, Martha Bevard, Naomi Wise, Maggie Kane, Maxine Knapp, John Kovacich, Lynn Whittlesey, Don DeCrane, Mel Russell and Beckie Whittlesey.

CALL TO ORDER

Chairman Derreberry called the meeting to order at 7:00pm. Roll call Cindy yes, Jim Absent, Dan yes.

MINUTES

Cindy Werab stated in order to expedite time we will waive reading the minutes. We (meaning the board) have received the minutes by email from Becky and reviewed them.

Motion by Cindy, second by Dan to approve the minutes from the Public Hearing held on November 5, 2008 as written. Roll call Cindy yes, Dan yes. Motion carried.

Motion by Cindy, Second by Dan to approve the minutes from the Special meeting held on November 5, 2008 as written. Roll call Cindy yes, Dan yes. Motion carried.

Motion by Cindy, Second by Dan to approve the minutes of the Regular meeting held on November 5, 2008 as written. Roll call Cindy yes, Dan yes. Motion carried.

INTER-FUND TRANSFER

The Fiscal Officer requested the board to approve the inter-fund transfer of \$1500.00 to account 1000-110-312-0000 from 1000-120-351-0000.

Motion by Cindy, Second by Dan to approve the necessary inter-fund transfer as stated above. Roll call Cindy yes, Dan yes. Motion carried.

BILL PAY

Motion by Cindy, Second by Dan to pay the bills as written. Roll call Cindy yes, Dan yes. Motion carried.

I, Rebecca Bennett, Fiscal Officer do hereby certify there are ample funds to pay the bills as written.

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
27689	PY	11/17/2008	DAVID L. ALLDREDGE - DALLDRIDGE	\$829.69	O
27690	PY	11/17/2008	DONALD J. DECRANE - DDECRANE	402.89	O
27691	PY	11/17/2008	DANNY DERREBERRY - DERREBERRY	166.97	O
27692	PY	11/17/2008	JOSEPH L. CORBIN - JCORBIN	423.71	O
27693	PY	11/17/2008	REBECCA LYNNE BENNETT - RBENNETT	575.05	O
27694	PY	11/17/2008	TIMOTHY LYNN WHITTLESEY - TIMOTHY	1,036.86	O
27695	PY	11/17/2008	ASHLEY R. DAVIS - DAVIS	290.84	O
27696	VM	11/17/2008	EMERGENCY MEDICAL PRODUCTS, INC.	585.85	E
27697	VM	11/17/2008	NIGHTINGALE-ALAN MEDICAL, INC.	225.77	E
27698	VM	11/17/2008	ROBINSON MED. CENTER ONE	477.20	E
27699	VM	11/17/2008	WHITES FARM SUPPLY	4.00	E
27700	VM	11/17/2008	AT&T	74.49	E
27701	VM	11/17/2008	R & R SANITATION	800.00	E
27702	VM	11/17/2008	OHIO EDISON COMPANY	1,025.59	E
27703	VM	11/17/2008	FALLSWAY EQUIPMENT CO. INC.	110.57	E
27704	VM	11/17/2008	E-WASTE	45.00	E
27705	VM	11/17/2008	CENTRAL ALLIED ENTERPRISES, INC.	440.00	E
27706	VM	11/17/2008	MARLBORO SUPPLY	935.90	E
27707	VM	11/17/2008	TREASURER OF STATE	1,531.96	E
27708	VM	11/17/2008	DON DECRANE	41.18	E
Subtotal:				3,931.01	
Adjustments:				0.00	
Total Amount Pending for Accounting:				6,297.51	
Total Amount Pending for Payroll:				0.00	
Total:				\$10,228.52	

REGULAR MEETING

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POWER FAILURE

Rebecca Bennett reported that due to a power failure within the township while she was working in the Townships Computer, there was a loose of data hours prior to the meeting. I have been on the phone with the UAN, and I am currently trying to reenter the data that was lost. I did reenter all payroll and accounting expenditure for this meeting and will reenter revenue data as soon as I return from Columbus. The reports that I gave the board pertaining to funds available are not up to date and I will not rely on them to be accurate until I speak with the programmers at the UAN.

FIRE DEPARTMENT

Chief Russell requested to go into executive session to discuss a new applicant.

Don DeCrane presented the board with the various purchase order requests, and the following action was taken by the board.

Dan stated that due the current situation with the accounting program from the power failure the board will approve only necessities at this time, and table the others until a later date.

After the board discussed with Don which purchases was necessary for operations of the fire department the following action was taken.

Motion by Cindy, second by Dan to approve the expenditure for the annual SCBA test from Warren Fire Equipment for \$750.00 Roll call Cindy yes, Dan yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase 5 stream line batteries from Blasiman Fire Equipment for \$144.75. Roll call Cindy yes, Dan yes. Motion carried.

Motion by Cindy, Second by Dan to approve the expenditure of \$150.00 for the 2009 Drug license to the Treasure of State of Ohio. Roll call Cindy yes, Dan yes. Motion carried.

Motion by Cindy, second by Dan to approve the purchase of oxygen from Life-gas for \$126.18 plus shipping. Roll call Cindy yes, Dan yes. Motion carried.

The following requests were tabled by the board.

Request for the purchase of 23 embroidered jackets with Atwater Fire Department logo from Embroid Me for \$1897.50

Request for the purchase of 6 80# bags of duracube red out salt and 5 5-gallons of spring water from Portage Salt for \$106.35

Request for the purchase of EZ-IO needles from Nightingale-Alan for \$297.00 plus shipping.

Request to reimburse Atwater Fire Association for postage and office supplies for \$29.59

Request to reimburse Don DeCrane for travel to purchase supplies from Lowes, supplies from staples and weal-mart. For \$26.24

Request to purchase boots, safety vests and super-pass reset clips from Warren Fire Equipment for \$1614.50 plus shipping.

Request to pay tuition for Don DeCrane and Ashley Davis to attend Paramedic training for \$6280.00

Dan Derreberry gave Mel Russell the pager that was returned to him by the Randolph Fire Department.

Fiscal Officer stated she will add \$10.00 to all PO's that request "plus shipping"

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EXECUTIVE SESSION

Motion by Cindy, second by Dan to go into executive session to discuss personnel with the Fire Department. Roll call Cindy yes, Dan yes. Motion carried. (7:21pm)

Motion by Cindy, Second by Dan to back into regular session. Roll call Cindy yes, Dan yes. Motion carried. (7:26pm)

Motion by Cindy, Second by Dan to appoint John Kline as a probationary member to the Atwater Fire Department and allow for the necessary exams. Roll call Cindy yes, Dan yes. Motion carried.

ZONING

There will be a status hearing this Friday pertaining to a zoning violation at the Portage County Court House.

ROAD DEPARTMENT

Dan Derreberry stated he talked to Tim today and the road department has nothing to report at this time.

CEMETERY

Cindy Werab stated the Cemetery has nothing to report at this time.

NEW BUSINESS

Cindy Werab stated the progress of the web site is going nicely.

Rebecca Bennett asked the board to approve the 2009 dues to the NFPA for the fire department.

Motion by Dan, Second by Cindy to approve the expenditure of \$150.00 for the 2009 NFPA dues. Roll call Cindy yes, Dan yes. Motion carried.

Martha Bevard asked why the township does not have an UPS for the computer (uninterrupted power supply) there only about \$50.00. Rebecca replied the battery back up required to be used with the townships computer must be approved by Dell or they will not honor the service contract. I will receive the specification for this equipment when I am in Columbus tomorrow. When the UAN first suggested this equipment it was around \$500.00.

ADJOURNMENT

Motion by Cindy, second by Dan to adjourn. Roll call Cindy yes, Dan yes. Motion carried. (7:34 pm.)

Danny Derreberry *James Conley* *Rebecca Bennett*